

SCHOOL DISTRICT NO. 62  
3834 S. 91<sup>st</sup> Avenue, Tolleson, AZ 85353

UNION ELEMENTARY  
District Office Board Room  
(623) 478-5004

**NOTICE OF REGULAR MEETING OF THE GOVERNING BOARD**

**January 11, 2024**

**AGENDA**

**5:00 PM REGULAR MEETING**

Pursuant to A.R.S. §38-431.01, §38-431.02, notice is hereby given to the members of the Union Elementary School District No. 62 and to the general public that the Governing Board will hold a meeting open to the public as stated above. One or more members of the Governing Board may participate in the meeting by telephonic communications.

The agenda for this meeting is provided below. The Governing Board reserves the right to change the order of items on the Agenda with the exception of public hearings set for a specific time. One or more members of the Governing Board may participate in the meeting by telephonic communications.

Pursuant to A.R.S. §38-431.03, The Governing Board may vote to convene an executive session, which will not be open to the public, for discussion or consultation for legal advice with the Governing Board’s attorney on any matter listed on the Agenda.

A copy of background material for an agenda item provided to Governing Board members (with the exception of materials relating to executive sessions) is available for public inspection at the District Office, 3834 S. 91<sup>st</sup> Avenue, Tolleson, AZ 85353, at least twenty-four (24) hours prior to the Governing Board meeting. Please contact Nancy Carbajal, the Governing Boards Administrative Assistant, at (623) 478-5004 for more information.

The District strives to make all public meetings accessible to persons with disabilities. Please call Nancy Carbajal at (623)478-5004 within 48 hours of the meeting to request special assistance to participate in the public meeting.

The agenda for the meeting is as follows:

**I. MOTION TO CONVENE THE REGULAR BOARD MEETING** Convene at: \_\_\_\_\_

Motion by: Mrs. Doucet\_\_\_\_\_ Mrs. Briceno\_\_\_\_\_  
Seconded Mrs. Doucet\_\_\_\_\_ Mrs. Briceno\_\_\_\_\_

**II. ROLL CALL** Mrs. Doucet\_\_\_\_\_ Mrs. Briceno\_\_\_\_\_

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF THE AGENDA**

Motion by: Mrs. Doucet\_\_\_\_\_ Mrs. Briceno\_\_\_\_\_  
Seconded by: Mrs. Doucet\_\_\_\_\_ Mrs. Briceno\_\_\_\_\_

**V. 2024 GOVERNING BOARD ORGANIZATIONAL SESSION**

- President Nomination: A member of the Governing Board will nominate a Governing Board President for Union Elementary School District No. 62.
- Future Meeting Dates and Locations: The Governing Board will approve projected meeting dates and locations for 2024.
- Board Meeting Notice Posting: The Governing Board will approve locations where notices of Public Meetings will be posted.

**VI. PUBLIC COMMENTS:**

**Each speaker is limited to three (3) minutes.**

*(This is the time for the public to comment. Members of the Governing Board may not discuss items that are not on the agenda. Therefore, action taken as a result of public comments will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.)*

**VII. SUPERINTENDENT SUMMARY OF CURRENT EVENTS:**

*The Superintendent and/or Governing Board members may present a brief summary of current events. The Governing Board will not propose, discuss, deliberate, or take legal action at the meeting on any matter in the summary unless the specific matter is properly noticed for legal action.*

- UESD Summary of Current Events

**VIII. APPROVAL OF THE CONSENT AGENDA:**

Motion by:        Mrs. Doucet\_\_\_\_\_ Mrs. Briceno\_\_\_\_\_

Seconded by:     Mrs. Doucet\_\_\_\_\_ Mrs. Briceno\_\_\_\_\_

**CONSENT AGENDA ITEMS**

- A. Approval of Regular Meeting Minutes for December 21, 2023
- B. Approval of Personnel Consent List
- C. Approval of Accounts Payable Vouchers
- D. Approval of Payroll Vouchers
- E. Approval of Student Activity Accounts

**IX. PRESENTATION:**

- A. Integrated Action Plan (IAP) for Union -Presented by Mr. Michael Welsh
- B. Playbook Update-Presented by Ms. Melanie Block

**X. ACTION ITEMS:**

- A. Recommendation to approve the 2023-2024 Contract and Notice of Appointment Language

**XI. ITEMS ONLY – NO ACTION REQUIRED:**

- Governing Board Financial Report

**XII. AGENDA ITEMS FOR FUTURE MEETINGS:**

- January 25, 2024- Special Meeting “Study Session on Benefits”
- February 8, 2024- Salary Schedules
- February 8, 2024- Contract/Rehire List of Certificated staff
- February 8, 2024- Contract/Rehire list of Administration staff
- February 8, 2024- Counselor Update
- February 8, 2024- 2025-2026 School Calendar

**XIII. MOTION TO ADJOURN:**

Motion by:    Mrs. Doucet\_\_\_\_\_ Mrs. Briceno\_\_\_\_\_

Seconded by: Mrs. Doucet\_\_\_\_\_ Mrs. Briceno\_\_\_\_\_

**Adjourn at:** \_\_\_\_\_