

**Governing Board  
Regular Meeting and Study Session Minutes  
November 9, 2023**

**A. CALL TO ORDER REGULAR MEETING:**

Mrs. Doucet Governing Board President at 5:00 p.m., called the meeting to order.

Motion by Mrs. Doucet, seconded by Mrs. Briceno, Vote was unanimous. Motion carried. Aye: Mrs. Doucet, Mrs. Briceno

**B. ROLL CALL**

Mrs. Susan Doucet & Mrs. Nubia Briceno were in attendance.

*Administration Present:*

*Kristine Morris, Superintendent*

*Renee Estrella-Chavez, Dos Rios Principal*

*Michael Welsh, Union Principal*

*Ana Avalos, Director of HR*

*Tonia Immel, Executive Director of Business Services*

*Melynda Martin, Director of Student Services*

*Melanie Block, Director of Academics*

*Rany Watkins, Hurley Ranch Principal*

**C. PLEDGE OF ALLEGIANCE**

**D. APPROVAL OF THE AGENDA:**

Motion by Mrs. Doucet, seconded by Mrs. Briceno to approve the agenda. Vote was unanimous. Motion carried. Aye: Mrs. Doucet, Mrs. Briceno

**E. PUBLIC COMMENTS:**

Each speaker is limited to three (3) minutes.

**F. SUPERINTENDENT SUMMARY OF CURRENT EVENTS:**

**A. UESD Current Events Summary**

Good evening, President Doucet and Ms. Briceno,

It is Parent-Teacher Conference Time! Our teachers are meeting with family members this week and next week (if necessary), sharing the great things about each student and collaboratively setting goals for the remainder of the calendar year.

We are also taking this opportunity to get parent input through the Parent Survey which will help us continue to improve services and support to our students and families. The QR code to the right was distributed to all families at conferences and available to families to scan and complete after their conferences. Thank you, teachers, for engaging with our families. Together we will help our students reach their goals and dreams.





Dr. Bonita Coleman, from Huron/Studer was back with our Leadership Team, supporting us with checking in on our playbook progress. We created a scorecard to help us monitor our progress. We also spent time reviewing Fall Staff and Student Experience Data. Each time we receive this valuable input from our stakeholder groups, we will be engaged in a rolling out of the data throughout the district. During this week's meeting, the All-Administrative Team evaluated student survey and employee Experience Survey data and planned the roll-out process for the data to our various stakeholder groups. By December 6, we will have completed the roll-out and engagement process, and our plan for responding to the information will be communicated by December 11<sup>th</sup>. Thank you to all who took the time to provide us with this valuable input on our systems.

Our Union Elementary and Central Office projects, supported by DLR and CORE, are wrapping up the Schematic Design Process. This phase of the design includes high level information about the project with technical information that will allow CORE to begin pricing the project. Phase I of the project is the transportation relocation and we are presently on-track for that to happen over Winter Break 2023. Thanks to Daniel Moreno, Michael Welsh, Tonia Immel, and Ralph King for meeting every two weeks with CORE and DLR to move this forward. Thanks also to members of Council for engaging in the planning process. At tonight's Board meeting, CORE and DLR will share the exciting progress and next steps.

Veterans Day is this weekend, and we will be honoring the holiday on Friday, November 10th. With conflict going on throughout the world, and countries fighting for freedom, security, and basic human rights, we can take time to celebrate every child's right to a free, appropriate public education. That right is uniquely American and just one of the many great things about our Nation that we owe a debt of gratitude to our Veterans and active service members for protecting. So, as we enjoy the day off, let us take the opportunity to remember, honor, and thank our service members and Veterans. Because of them every child can have the opportunity and support to courageously pursue their goals and dreams!

Wishing everyone a restful and meaningful Holiday Weekend!

**G. APPROVAL OF THE CONSENT AGENDA:**

Motion made by Mrs. Briceno, seconded by Mrs. Doucet to approve the consent items. Vote was unanimous. Motion carried. Aye: Mrs. Doucet & Mrs. Briceno

- A. Approval of Regular Meeting Minutes for September 14, 2023
- B. Approval of Personnel Consent List
- C. Approval of Accounts Payable Vouchers
- D. Approval of Payroll Vouchers
- E. Approval of Student Activity Accounts
- F. Approval of Gifts and Donations
- G. Approval of the Revised Administrative Salary Schedule
- H. Approval of the Revised Student Academic Success Coordinator Job Description
- I. Approval of the Intergovernmental Cooperative Purchasing Agreement with Tolleson High School
- J. Approval of the Health Assistant Job Description
- K. Approval of Dos Rios, Hurley Ranch, and Union Elementary Classroom Lighting Upgrade BRG-004718, BRG-004717 BRG-004716

**H. PRESENTATION FROM DISTRICT PERSONNEL:**

- A. Schematic Design presented by Ms. Kristin Taylor-Foley from DLR Group
- B. Guarantee Minimum Price #1 Transportation Project presented by Mr. Jason Santor and Mr. Whitney Bunn from Core Construction
- C. Dos Rios Integrated Action Plan presented by Ms. Renee Estrella Chavez  
Q: Mrs. Doucet asked what turn and talk stood for.  
A: Mrs. Estrella-Chavez responded this is part of our engagement strategies. Turn and Talk is where a teacher would have taught something and then have the student turn and talk to their partner. It seems simple but we use it to teach routines and procedures.
- D. Curriculum Adoption Process presented by Ms. Melanie Block  
Q: Ms. Morris asked if a committee has been formed.  
A: Ms. Block responded yes; we have teachers from every campus we started last week. Our committee has 7 teachers 2-3 teachers from each campus. We started on October 16, 2023.
- E. Bond Update presented by Ms. Tonia Immel

**I. ACTION ITEMS:**

- A. Motion by Mrs. Briceno, seconded by Mrs. Doucet to approve the Second Reading of Policy Advisories 744-746. Motion carried. Aye: Mrs. Briceno, Mrs. Doucet
- B. Motion by Mrs. Doucet, seconded by Mrs. Briceno to approve First Reading of Policy Advisories 748-752 and 754-762 carried. Aye: Mrs. Briceno, Mrs. Doucet
- C. Motion by Mrs. Briceno, seconded by Mrs. Doucet to approve the City of Phoenix Experience Corps Intergovernmental Agreement. Motion carried. Aye: Mrs. Briceno, Mrs. Doucet
- D. Motion by Mrs. Doucet, seconded by Mrs. Briceno to approve the Guaranteed Maximum Price (GMP) #1, Transportation Yard Relocation. Motion carried. Aye: Mrs. Briceno, Mrs. Doucet

**J. ITEMS ONLY – NO ACTION REQUIRED:**

- A. Governing Board Financial Report

**K. AGENDA ITEMS FOR FUTURE MEETINGS:**

- December 21, 2023- Integrated Action Plan- Hurley Ranch & Student Performance
- December 21, 2023- Executive Session, Superintendent Evaluation & Consultation on Salary, Salary Schedules, and Fringe Benefits
- January 11, 2024- Integrated Action Plan- Union

**L. ADJOURNMENT:**

Motion by Mrs. Doucet, seconded by Mrs. Briceno to adjourn the regular meeting at 6:24 p.m. Vote was unanimous. Motion carried. Aye: Mrs. Doucet, Mrs. Briceno

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Governing Board Member

Date

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