

**Governing Board  
Regular Meeting Minutes  
July 13, 2023**

**I. CALL TO ORDER THE PUBLIC HEARING:**

Mrs. Doucet Governing Board President at 4:05 p.m., called the meeting to order.

Motion by Mrs. Doucet, seconded by Mrs. Briceno, Vote was unanimous. Motion carried. Aye: Mrs. Doucet, Mrs. Briceno

**II. ROLL CALL**

Mrs. Susan Doucet & Mrs. Nubia Briceno were in attendance.

Administration Present:

*Kristine Morris, Superintendent*

*Renee Estrella-Chavez, Dos Rios Principal*

*Michael Welsh, Union Principal*

*Ana Avalos, Director of HR*

*Tonia Immel, Executive Director of Business Services*

*Melynda Martin, Director of Student Services*

*Melanie Block, Director of Academics*

*Brenton Hall, Network Administrator*

**III. PRESENTATION:**

Ms. Tonia Immel presented on the Fiscal Year 2023-2024 District Expenditure Budget

**IV. ADJOURN THE PUBLIC HEARING:**

Motion by Mrs. Doucet, seconded by Mr. Briceno to adjourn the Public Hearing at 4:12 p.m. Vote was unanimous. Motion carried. Aye: Mrs. Doucet, Mrs. Briceno

**V. CALL TO ORDER THE REGULAR MEETING:**

Motion was made by Mrs. Doucet, seconded by Mr. Briceno to call the regular meeting to order at 4:12 p.m. Vote was unanimous. Motion carried. Aye: Mrs. Doucet, Mrs. Briceno

**VI. PLEDGE OF ALLEGIANCE**

**VII. APPROVAL OF THE AGENDA:**

Motion by Mrs. Doucet, seconded by Mrs. Briceno to approve the agenda. Vote was unanimous. Motion carried. Aye: Mrs. Doucet, Mrs. Briceno

**VIII. PUBLIC COMMENTS:**

Each speaker is limited to three (3) minutes.

Annette, Carrillo- Requesting the release of contract without liquidated damages or complaint to the State Board of Education.

## IX. SUPERINTENDENT SUMMARY OF CURRENT EVENTS:

### A. UESD Current Events Summary

Good evening, President Doucet and Ms. Briceno,

Welcome to 2023-2024! We are only 25 days away from the first day of school, and our new teachers start on July 20<sup>th</sup>.

In Goal Area 3: High Quality Caring Staff, it is the very last-minute push for hiring staff to fill our vacancies. As of July 12, 2023, below is an update on our teaching vacancies and where we presently stand as of 07/13/23.

Dos Rios		Hurley Ranch		Union		Total	
Vacancies	Offers	Vacancies	Offers	Vacancies	Offers	Vacancies	Offers
9	5	5	5	1	0	17*	11*
*Includes Special Area-Music							

Provided all these outstanding offers are accepted, our principals feel they are ready to open. We have some additional vacancies that we are hoping to fill; however, we may have to look at those positions differently. Currently the Counselor at Dos Rios is vacant, and we have two vacancies in our Instructional Coach positions.

We have the ability under the School Safety Grant to hire a Social Worker instead of a Counselor, so we are exploring that possibility. We are also looking at our coaching model and determining if we can restructure or reorganize to better serve our staff. We also have music special area that we might have to look at other special areas to fill.

Thanks to our human resource team and administration for screening and interviewing our candidates in a timely manner to ensure our students have high-quality caring staff to support their learning needs.

Regarding student enrollment, currently, our numbers are pretty low, especially in Kindergarten. We are doing a push for completing enrollments, registering now, and will be hosting evening registrations at each site. Last year we started around 1600-1699. If our Kindergarten enrollment picks up, we look to be on target, with some room for growth.

	Dos Rios	Hurley Ranch	Union Elementary	Total
Kindergarten	40		44	84
First	61		120	181
Second	68		112	180
Third	65	94		159
Fourth	83	108		191
Fifth	81	109		190
Sixth	64	107		171
Seventh	71	105		176
Eighth	89	105		194
Totals	622	628	276	1,526

With the current staffing and enrollment, we have a great variation in class sizes ranging from 8 to 28 per classroom. We will continue to work with site administrators to monitor enrollment and withdrawals over the next few weeks and adjust staffing accordingly.

In Goal Area 1: Student Academic Success, Summer Camp wrapped up and later tonight you are going to hear about the program and impact it made on our students.

Thanks to our teachers and administrators for helping make the Camp run so smoothly and to our partner, the YMCA, for creating engaging afternoon activities for our students.

The team did such a nice job that the Arizona Department of Education has asked Union ESD to present on our Summer Camp model and how we worked collaboratively with partners, as well as various funding sources to make a meaningful experience for our students!

In Goal Area 4, Stewardship of Resources, the Request for Quote window for the Construction Manager at Risk has closed. We had two contractors submit proposals and our team will assemble tomorrow to discuss the process and next steps. We plan to make a recommendation for contract at our next Board meeting.



Our summer projects are winding down and our furniture arrives next week for our cafeterias and media centers.

It has been a busy summer with classroom moves, Dos Rios restroom renovations, painting, and general repairs and deep cleaning, with summer school happening as

well. The campuses are looking great and ready for our new teachers to return. Thanks to everyone who have kept our projects moving and refreshing our learning spaces.



The Hurley Ranch Roofing project is ahead of schedule and the hot tar work should be done before students arrive. They are on the final two roofs, Cafeteria and Administration, for tear off and seal. They will then spend the next phase re-coating and curing during the evenings once school starts. Shingle work is complete. Kudos to our Progressive team for making up for lost time, running double crews.

Playground additions at Union and Hurley Ranch will be delayed until Spring Break. There are supply chain issues and they were not able to get our equipment in for installation until after the holiday break.

We are also continuing our planning sessions for the Union School and District Project. Later this evening, DLR will be providing you with an update.

It has been a busy summer, but our team is on-track for a great opening. Scheduling is nearly done, classrooms are moved and prepped, and major projects are nearly complete. Thanks to everyone who had a hand in making this possible. It truly is a team effort, and our Union ESD Team gave it their all!

All staff return on July 31, 2023, I welcome you to join us at the opening day festivities and look forward to sharing how our 2023-2024 opening days go at the Board meeting in August.

**X. APPROVAL OF THE CONSENT AGENDA:**

Motion made by Mrs. Doucet, seconded by Mrs. Briceno to approve the consent items. Vote was unanimous. Motion carried. Aye: Mrs. Doucet & Mrs. Briceno

- A. Approval of Regular Meeting Minutes for June 8, 2023
- B. Approval of Personnel Consent List
- C. Approval of Accounts Payable Vouchers
- D. Approval of Payroll Vouchers
- E. Approval of Student Activity Accounts
- F. Approval of 2023-2024 District M&O Revolving Fund Bank Account
- G. Approval of Resolution for the Maricopa County Superintendent of School as the Chief Disbursing Office for all wage garnishments
- H. Approval of 2023-2024 Student Activity Treasurer and Assistant Student Activity Treasurer
- I. Approval of 2023-2024 Resolution to sign for Vouchers between Board Meetings
- J. Approval of IGA with Littleton Elementary School District No.65
- K. Approval of Accounts Payable Vouchers FY2021-2022
- L. Approval of Salary Adjustments due to Compression

**XI. PRESENTATION FROM DISTRICT PERSONNEL:**

- A. Union District/Elementary School Project Update-Presented by Ms. Carmen Wyckoff, DLR Group
- B. Summer Camp Update- Presented by Ms. Melanie Block
- Q: Mrs. Briceno asked about 4th-grade growth.
- A: Ms. Block responded she needed to review some data and get back to her with an answer.

**XII. ACTION ITEMS:**

- A. Motion by Mrs. Briceno, seconded by Mrs. Doucet to approve the 2023-2024 District Expenditure Budget. Motion carried. Aye: Mrs. Briceno, Mrs. Doucet
- B. Motion by Mrs. Doucet, seconded by Mrs. Briceno to approve Second Reading of Policy Advisories 744-747 Motion carried. Aye: Mrs. Briceno, Mrs. Doucet
- C. Motion by Mrs. Briceno, seconded by Mrs. Doucet to approve the Second Reading of Policy GCCC Revision. Motion carried. Aye: Mrs. Briceno, Mrs. Doucet
- D. Motion by Mrs. Doucet, seconded by Mrs. Briceno to approve the Cooperative Purchase Agreement. Motion carried. Aye: Mrs. Briceno, Mrs. Doucet
- E. Motion by Mrs. Briceno, seconded by Mrs. Doucet to approve the 2023-2024 Compensation Adjustment. Motion carried. Aye: Mrs. Briceno, Mrs. Doucet
- F. Motion by Mrs. Doucet, seconded by Mrs. Briceno to approve the Revised 2023-2024 Salary Schedules. Motion carried. Aye: Mrs. Briceno, Mrs. Doucet

**XIII. ITEMS ONLY – NO ACTION REQUIRED:**

- A. Governing Board Financial Report

**XIV. AGENDA ITEMS FOR FUTURE MEETINGS:**

- A. August 10, 2023- Back to School Presentation
- B. August 10, 2023- Student Achievement Presentation
- C. August 10, 2023- 23-24 Playbook Scorecard

**XV. ADJOURNMENT**

Motion by Mrs. Doucet seconded by Mrs. Briceno, to adjourn the meeting at 4:48 p.m. Vote was unanimous. Motion carried. Aye: Mrs. Doucet, Mrs. Briceno

**XVI. MOTION TO CONVENE INTO STUDY SESSION**

Motion by Mrs. Doucet, seconded by Mrs. Briceno to convene into Study Session. Vote was unanimous. Motion carried. Aye: Mrs. Doucet, Mrs. Briceno

**STUDY SESSION INFORMATION AND DISCUSSION**

- A. School Board Self Evaluation
- B. Superintendent Evaluation Tool Review and Goal Setting

**XVII. MOTION TO ADJOURN THE STUDY SESSION**

Motion by Mrs. Doucet, seconded by Mrs. Briceno to adjourn the Study Session at 6:10 p.m. Vote was unanimous. Motion carried. Aye: Mrs. Doucet, Mrs. Briceno

\_\_\_\_\_  
Governing Board Member

\_\_\_\_\_  
Date