



Union Elementary School District #62
 3834 S. 91st Avenue
 Tolleson, AZ 85353

Pay Cycles and Accrual Schedule FY 2023-2024

Pay Period	Start date	End Date	Pay Date	10 Mo Sick	12 Mo Sick	12 Mo Vac	Payroll Information
PP 1	7/1/2023	7/9/2023	7/18/2023		*	*	July 4th - Paid Holiday
PP 2	7/10/2023	7/23/2023	8/1/2023				Signing Incentive Payout
PP 3	7/24/2023	8/6/2023	8/15/2023	*	*	*	Returning Teachers 1st Pay Project Momentum
PP 4	8/7/2023	8/20/2023	8/29/2023				Health Care Deductions Begin
PP 5	8/21/2023	9/3/2023	9/12/2023	*	*	*	
PP 6	9/4/2023	9/17/2023	9/26/2023				Sept. 4th - Labor Day Paid Holiday
PP 7	9/18/2023	10/1/2023	10/10/2023	*	*	*	
PP 8	10/2/2023	10/15/2023	10/24/2023				Fall Break 10/9-10/13
PP 9	10/16/2023	10/29/2023	11/7/2023	*	*	*	
PP 10	10/30/2023	11/12/2023	11/21/2023				Nov. 10th - Veterans Day Paid Holiday
PP 11	11/13/2023	11/26/2023	12/5/2023	*	*	*	Nov. 22 Unpaid Non-Workday Nov. 23th Thanksgiving Paid Holiday Nov. 24th Day After Thanksgiving Paid Holiday
PP 12	11/27/2023	12/10/2023	12/19/2023				
PP 13	12/11/2023	12/24/2023	1/2/2024	*	*	*	
PP 14	12/25/2023	1/7/2024	1/16/2024				Dec. 25th - Christmas Day Paid Holiday Dec. 26-29 Unpaid Non-Workdays Jan. 1st - New Years Day Paid Holiday Jan 2-5 Unpaid Non-Workdays
PP 15	1/8/2024	1/21/2024	1/30/2024	*	*	*	Jan. 15th - MLK Day Paid Holiday
PP 16	1/22/2024	2/4/2024	2/13/2024				
PP 17	2/5/2024	2/18/2024	2/27/2024	*	*	*	
PP 18	2/19/2024	3/3/2024	3/12/2024				Feb. 19th - Presidents Day Paid Holiday
PP 19	3/4/2024	3/17/2024	3/26/2024		*	*	Spring Break 3/11-3/15
PP 20	3/18/2024	3/31/2024	4/9/2024				March 29th - Spring Holiday Unpaid Non-Workday
PP 21	4/1/2024	4/14/2024	4/23/2024			*	
PP 22	4/15/2024	4/28/2024	5/7/2024				
PP 23	4/29/2024	5/12/2024	5/21/2024			*	Health Care Deductions End
PP 24.1	5/13/2024	5/24/2024	5/24/2024				Balance of Contract Payout (Live Check)
PP 24	5/13/2024	5/26/2024	6/4/2024				
PP 25.1	5/27/2024	6/7/2024	6/7/2024				Balance of Contract Payout (Live Check)
PP 25	5/27/2024	6/9/2024	6/18/2024				May 27th - Memorial Day Paid Holiday
PP 26	6/10/2024	6/23/2024	7/2/2024				301 Performance Payout
PP 27	6/24/2024	6/30/2024	7/16/2024				End of Fiscal Year

*10 month/12 month Employees: 2 Personal Days are loaded on your 1st eligible pay period
 *Employees hired between January - June will receive 1 personal day on your 1st eligible pay period
 *Direct Deposits and Live Checks will be available on Tuesdays

