

**Governing Board  
Special Meeting Minutes  
May 16, 2022**

**I. CALL TO ORDER THE SPECIAL MEETING**

Mrs. Briceno Governing Board President at 8:00 a.m., called the special meeting to order.

*Administration Present:*

*Kristine Morris, Superintendent*

*Amanda McKeever, Executive Director of Academic Services*

*Carrie Brandon, Director of Student Services*

**II. ROLL CALL**

Mrs. Nubia Briceno, Mr. Delson Sunn and Mrs. Susan Doucet were in attendance.

**III. ACTION ITEMS**

Motion by Mrs. Briceno, seconded by Mrs. Doucet to approve the Arizona On Track Summer Camp Grant Agreement between the State of Arizona, The Office of the Governor, and Union Elementary School District. Vote was unanimous. Motion carried. Aye: Mrs. Briceno, Mr. Sunn, Mrs. Doucet.

Q. Mr. Sunn asked if they could get a report on how the kids were chosen and what their grades were, and how they might be helped?

Q. Ms. Carrie Brandon asked Mr. Sunn to clarify what he meant by grades. Academic grades or age equivalent grades?

A. Mr. Sunn responded their academic grade.

A. Ms. Carrie Brandon responded that we could get that for our internal students but unsure if we can get that for the external students. For the external students we are asking for the parents to self-disclose the area of need for their children. Does that make sense?

Q. Mr. Sunn responded, yes. After they are selected can we get a report on each student, how they were selected and how their grades were when selected?

A. Ms. Carrie Brandon responded absolutely. We are focusing the academics on reading we are looking at doing a DIBELS assessment even for the external students. Internally we are targeting those that are not at grade level per DIBELS, which is our basic reading assessment and we will give it to our external students as well. We will also do a post survey assessment at the end of summer school.

A. Mr. Sunn responded ok good, that is pretty much what I wanted.

Q. Mr. Sunn asked if we could get a small report on how the program is progressing, maybe 20-30 days later?

A. Ms. Carrie Brandon responded absolutely. I will start working on developing a spreadsheet regarding the external students and then of course we will have one internally as well.

A. Mr. Sunn responded that sounds good, that will work for me.

IV. **ADJOURNMENT**

Motion by Mrs. Briceno seconded by Mrs. Doucet, to adjourn the meeting at 8:08 a.m. Vote was unanimous. Motion carried. Aye: Mrs. Briceno, Mr. Sunn, Mrs. Doucet

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Governing Board Member

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Date

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