

**Governing Board
Study Session, Public Hearing, and Regular Meeting Minutes
September 9, 2021**

I. CALL TO ORDER THE STUDY SESSION:

Mr. Sunn, Governing Board President at 4:03 p.m., called the Study Session to order.

Administration Present:

Kristine Morris, Superintendent

Ana M. Avalos, Director of Human Resources

Susan O'Rielly, Executive Director of Business Services

Jonathan Stewart, Dos Rios Principal

Melanie Block, Director of Academic Services

Carrie Brandon, Director of Student Service

Michael Welsh, Union Principal

Matthew Haley, Network Administrator

II. ROLL CALL

Mr. Delson Sunn, Mrs. Nubia Briceno, and Mrs. Susan Doucet were in attendance.

III. STUDY SESSION INFORMATION AND DISCUSSION:

Budget Study Session and Demographic Study presented by Mrs. Susan O'Rielly and Mr. Rick Brammer.

Q. Mr. Sunn asked if this is retroactive to July 1?

A. Mrs. Susan O'Rielly responded yes.

Q. Mr. Sunn asked if all contracts are signed?

A. Mrs. Susan O'Rielly responded we won't reissue contracts. We will issue an addendum to the contract.

Q. Ms. Briceno asked what would be covered under indirect costs?

A. Mrs. Susan O'Rielly responded it could be our finance staff that work with the grants. There are some miscellaneous programs that we use it for. There is more flexibility with indirect costs.

Q. Mr. Sunn asked if the temporary custodial staff will be for a full calendar year or the school year only?

A. Mrs. Susan O'Rielly responded ABM (outsourced staff) will work a full year. When school is over, they may become a district employee and assigned for the summer.

Q. Mr. Sunn asked if that is a typical cost for custodial work for the school year or is that a little extra because of COVID?

A. Mrs. Susan O'Rielly responded this is extra. It won't be this much as we have asked for more positions but have only been able to fill one.

Q. Mr. Sunn asked if the public relations consultant is going to be hired just for that purpose?

A. Mrs. Susan O'Rielly responded that it is a contract company. Ms. Morris can speak more to what they are doing for us.

A. Ms. Kristine Morris added they help with all our communications that go out. Parent facing communication, translation services, Facebook posts, and they are helping us with facility updates. They are a contract service not an employee.

IV. ADJOURN THE STUDY SESSION:

Motion made by Mr. Sunn, seconded by Mrs. Briceno to adjourn the study session at 5:00 p.m. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

V. **CALL TO ORDER THE PUBLIC HEARING:**

Motion made by Mr. Sunn, seconded by Mrs. Briceno to call the public hearing to order at 5:00 p.m. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

Fiscal Year 2021-2022 Expenditure Budget Revision #1 presented by Mrs. Susan O'Rielly.

VI. **ADJOURN THE PUBLIC HEARING:**

Motion by Mr. Sunn, seconded by Ms. Briceno to adjourn the Public Hearing at 5:05 p.m. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

VII. **CALL TO ORDER THE REGULAR MEETING:**

Mr. Sunn, Governing Board President at 5:05 p.m., called the regular meeting to order.

VIII. **PLEDGE OF ALLEGIANCE**

IX. **APPROVAL OF THE AGENDA**

Motion by Mrs. Briceno, seconded by Mrs. Doucet to approve the agenda. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

X. **PUBLIC COMMENTS**

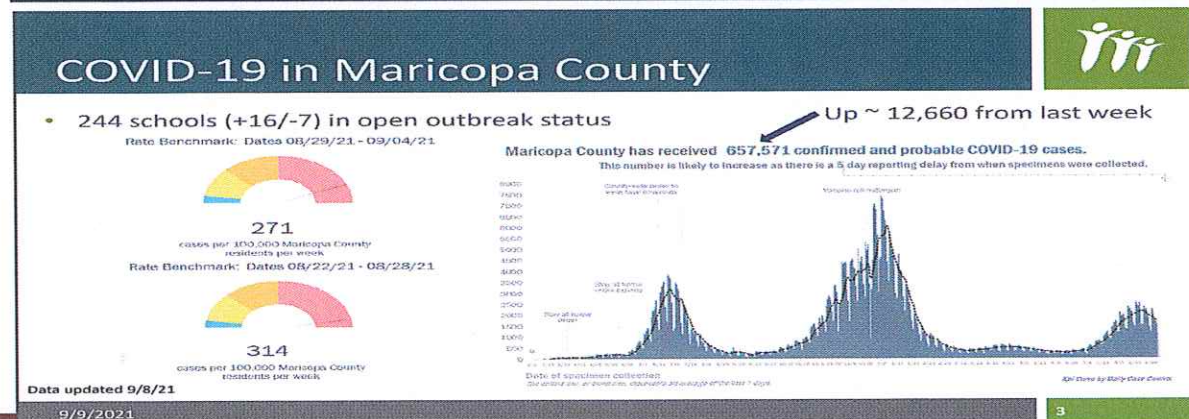
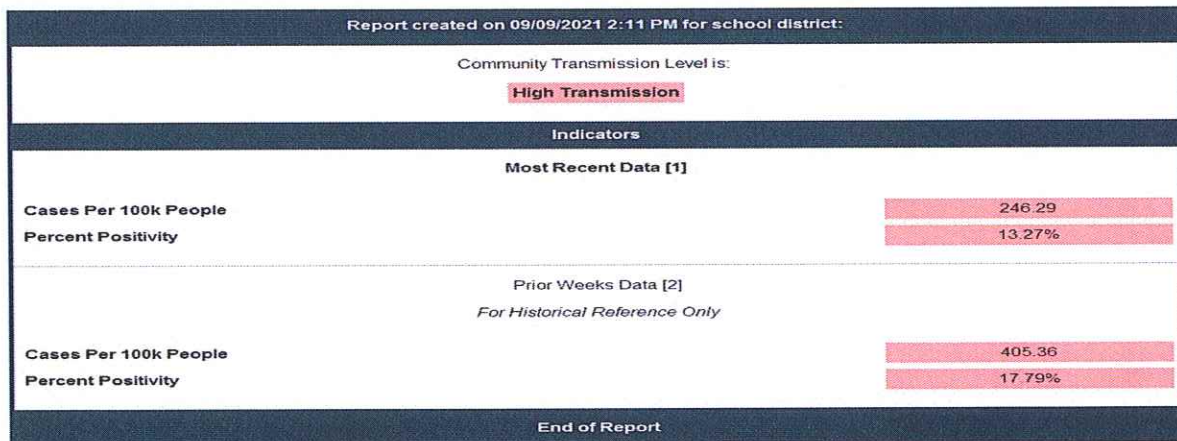
Each speaker is limited to three (3) minutes.

The call to the public will be restricted due to social distancing guidelines, therefore, limiting the number of participants at the meeting. This is the time for the public to comment. Members of the Governing Board may not discuss items that are not on the agenda. Therefore, action taken as a result of public comments will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

No public comments.

XI. **SUPERINTENDENT SUMMARY OF CURRENT EVENTS**

Our COVID community transmission rate per 100K and percent positivity has decreased. While this is important and hopeful data, we are still in high transmission and will continue to practice all of our important mitigation strategies. The second image below is information shared about the current number of outbreaks throughout the County.



We have immunization events scheduled at our District sites. These are not for covid, but immunizations in general that were held on September 7th at Dos Rios. We had 12 students show up to receive their regular vaccinations for school. We are working to build this out so that we can offer the COVID vaccination with it. This partnership is with Valle Del Sol and Maricopa County.

Superintendent Morris discussed her recent attendance at the ASBA law conference. She spoke regarding ASBA's lawsuit and how it's progressing with the challenge to the law prohibiting masking. They will be going to the Superior Court on Monday the 13th. Everyone involved wants an expedited decision so they are hopeful that they will have a decision by the end of that week. This will allow for some time if anyone wants to appeal if they do not like the outcome of that decision. We are hoping they will have some decision by next week or the week after.

Superintendent Morris discussed our enrollment numbers, and the class sizes at each site. Dos Rios is higher than we would ideally like in 6th, 7th, and 8th grade. The numbers are well within the range of a typical year, but not where we would like them to be with COVID. Hurley is high in 4th, 7th, and 8th grade. Union is focusing on Kindergarten and watching those numbers. Superintendent Morris discussed vacancies we do have within our District and that we are looking to hire. Superintendent Morris stated that "we have the budget, we have them allocated, we just need to recruit them."

Superintendent Morris introduced and celebrated our SEL Coordinators, Kyle Martinez, and Cynthia Mendoza and the great work they are doing for our students and adults. Union Connects, edition #4 will be going out in the next couple weeks. This edition is a celebratory addition from the end of last year to the start of this year. Lastly, Ms. Morris celebrated our site-based leaders and the job they have done this year. They are doing things this year that they don't normally have too, on top of their regular duties at the school. Superintendent Morris thanked Ms. Susan O'Rielly for all her effort, hard work, leadership, and for putting us on the right track as she moves on to retirement.

XII. APPROVAL OF THE CONSENT AGENDA

Motion made by Mr. Sunn seconded by Mrs. Briceno to approve the consent items. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

- A. Approval of Regular Meeting Minutes for August 12, 2021
- B. Approval of Personnel Consent List
- C. Approval of Accounts Payable Vouchers
- D. Approval of Accounts Payroll Vouchers
- E. Approval of Student Activity Transaction Report
- F. Approval of Special Meeting Minutes for August 23, 2021
- G. Approval of Memorandum of Understanding with Catholic Charities Westside Head Start
- H. Approval of Grant Agreement with the State of Arizona, the Arizona Office of the Governor

XIII. INTRODUCTION OF THE NEW EXECUTIVE DIRECTOR OF BUSINESS SERVICES

Superintendent Morris introduced Ms. Amanda McKeever as the new UESD Executive Director of Business Services, as approved through the Consent Agenda by the Governing Board.

XIV. ACTION ITEMS

- A. Motion by Mrs. Briceno, seconded by Mrs. Doucet to approve the Fiscal Year 2021-2022 District Expenditure Budget Revision 1. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet
- B. Motion by Mr. Sunn seconded by Mrs. Briceno to approve the Qualified Evaluators for the 2021-2022 School Year. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet
- C. Motion by Mrs. Doucet, seconded by Mrs. Briceno to approve the new Health and Wellness

Coordinator Job Description. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

- D. Motion by Mrs. Briceno, seconded by Mr. Sunn to approve the 2021-2022 Revised Certified Salary Placement Schedule. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

Q. Mrs. Briceno asked if this is retroactive back to when the fiscal year started?

A. Ms. Kristine Morris responded yes; we will do it retroactive. Employees will get a single check for that retroactive payment.

- E. Motion by Mr. Sunn, seconded by Mrs. Briceno to approve the 2021-2022 Revised Related Services Placement Schedule. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet
- F. Motion by Mrs. Doucet, seconded by Mrs. Briceno to approve the 2021-2022 Revised Educational Support Personnel Placement Schedule. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet
- G. Motion by Mrs. Briceno, seconded by Mr. Sunn to approve the 2021-2022 Revised Administrator Placement Schedule. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet
- H. Union Elementary School District Covid Safety and Services Plan. No Action Required. Direction to the Superintendent to set a tentative date of September 28, 2021 and see if legal counsel can attend or be on a call.

Q. Mr. Sunn asked a clarifying question about the case; stating that it could be decided in a week or two, correct?

A. Ms. Kristine Morris responded, yes.

Q. Mr. Sunn asked the Board members if they would like to schedule a meeting or play it by ear?

A. Ms. Kristine Morris responded that we could hold a date on the 28th. That is the last day before the law goes into effect.

Q. Mr. Sunn asked what other Districts are doing? Are they like us, and showing the number of kids and COVID data?

A. Ms. Kristine Morris responded that it's hard as Districts across the board vary with mitigation strategies and it makes it hard to compare. Some Districts don't test kids who are sick, they don't quarantine or isolate and may not identify all the positive cases out there.

A. Mr. Sunn stated that he was hoping the numbers would help in making a decision.

A. Ms. Kristine Morris responded in our district it has made a difference.

A. Mr. Sunn responded that we could schedule a meeting for the 28th of September and if we need to use it, we can and if not we can cancel it.

A. Governing Board Secretary stated that the 28th is a Tuesday.

Q. Mr. Kristine Morris asked if that would work?

A. All governing board members responded yes.

A. Ms. Kristine Morris stated that we will see if legal counsel is available if we need to seek advice.

XV. INFORMATION ITEM ONLY

1. Governing Board Financial Report

XVI. FUTURE MEETING ITEMS

1. October 14, 2021 – Superintendent Goals
2. October 14, 2021 – Pay for Performance Plan for Teachers and Administrators. This is tentative and may be moved to November based on whether we have our assessment.

3. October 14, 2021 – First Reading Policy Advisories (tentative)

Q. Ms. Kristine Morris asked if we should bring in Stifel and have them discuss bonding since we had our demographic study.

A. Mrs. Susan O’Rielly responded that it would be a good starting point.

Q. Mr. Sunn asked if that is something you would recommend?

A. Mrs. Susan O’Rielly responded yes. It does take time to go through the process.

A. Ms. Kristine Morris responded that we could see if they are available either in October or November.

4. September 28, 2021 – Per Governing Board guidance there was a special governing board meeting added for this date.

XVII. **ADJOURNMENT**

Motion by Mr. Sunn, seconded by Mrs. Doucet, to adjourn the meeting at 5:44 p.m. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet



Governing Board Member

10/14/2021

Date