



*Inspiring Hope and Empowering All Students To Courageously Pursue Their Goals and Dreams*

**Governing Board  
Regular Meeting Minutes  
October 8, 2020**

I. **CALL TO ORDER THE REGULAR MEETING:** Mr. Sunn, Governing Board President, at 5:00 p.m., called the regular meeting to order.

II. **ROLL CALL:** Mr. Delson Sunn, Mrs. Nubia Briceno, and Mrs. Susan Doucet were in attendance.

*Administration Present:*

<i>Kristine Morris, Superintendent</i>	<i>Melanie Block, Director of Academic Services</i>
<i>Ana M. Avalos, Director of Human Resources</i>	<i>Carrie Brandon, Director of Student Service</i>
<i>Susan O’Rielly, Executive Director of Business Services</i>	<i>Michael Welsh, Union Principal</i>
<i>Dr. Randy Watkins- Hurley Ranch Principal</i>	<i>Jonathan Stewart, Dos Rios Principal</i>

III. **PLEDGE OF ALLEGIANCE**

IV. **APPROVAL OF THE AGENDA:**

Motion by Mrs. Briceno seconded by Mrs. Doucet to approve the agenda. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

V. **PUBLIC COMMENTS:**

The call to the public will be restricted due to social distancing guidelines, therefore, limiting the number of participants at the meeting. The meeting is open to the public to listen via phone by calling: 1 (646) 749-3122 and entering access code: 440-747-085.  
No public comments.

VI. **SUPERINTENDENT SUMMARY OF CURRENT EVENTS:**

Ms. Kristine Morris shared a presentation on the Safe Return to In-Person Learning and Instruction. There are benchmarks that are looked at weekly to determine if it is safe to reopen. Ideally, we are going to be in the yellow or green when we know if we are ready to reopen and if it is safe to reopen. Those are the measures that Public Health has put forth as guidelines. We are on track to return to hybrid learning after fall break.

Data Reported	September 24, 2020	October 1, 2020	October 8, 2020	October 15, 2020	Model
Scenario 1	Yellow	Red	Red	Yellow	In-Person & On-Line (Hybrid)
Scenario 2	Yellow	Red	Yellow or Green	Red	In-Person & On-Line (Hybrid)
Scenario 3	Yellow	Red	Red	Red	On-Line Only (On-Line)
Scenario 4	Yellow	Red	Yellow or Green	Yellow or Green	In-Person & On-Line (Hybrid)

Q. Mr. Sunn asked what reaction have you gotten from the parents?

A. Ms. Kristine Morris responded that she has not said anything as of yet, that we are ok to return. Communication was pushed out yesterday before the metrics and before parent teacher conferences and I

didn't hear anything bubble up. I do believe they have appreciated the transparency versus families trying to guess what may happen.

Ms. Kristine Morris finished by thanking the entire team as this has been a huge effort and big lift. Thank you to the administrative team, our teachers, our board for your leadership and helping us steer the ship and give us some guidance. There is a specific group I want to give a big shout out too, and that is our onsite support team. During first quarter there were some students who really needed a place to go in order to effectively engage and we had our transportation team, and food service team step up and supervise those classrooms and did an amazing job. Our principals and front office teams provided back up support as well. These teams do not have training and that is not their job but they did that because they know our students needed a safe place to learn and I wanted to recognize their efforts and what a great job they did.

**VII. APPROVAL OF THE CONSENT AGENDA:**

Motion made by Mrs. Briceno seconded by Mr. Sunn to approve the consent agenda. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

- A. Approval of Regular Meeting Minutes for September 10, 2020
- B. Approval of Personnel Consent List
- C. Approval of Accounts Payable Vouchers
- D. Approval of Accounts Payroll Vouchers
- E. Approval of Student Activity Transaction Report
- F. Approval of Gifts and Donations
- G. Approval of Special Meeting Minutes for September 24, 2020

**VIII. PRESENTATION FROM DISTRICT PERSONNEL:**

A. 2019-2020 Annual Financial Report

Q. Mrs. Briceno asked if this is the overall standard? Are we still in the same bracket?

A. Mrs. Susan O'Rielly responded that it compares us to a group. We might change slightly. My concern is maybe not this year but going into next year, is that we may see an increase in Support Services and Operations due to a lot of the PPE, and the fact we are running our air conditioners longer to cycle out. We may see a little more increase, but we may also see a decrease because we have had months with students not here.

Q. Mrs. Briceno asked what the report is that we typically get?

A. Mrs. Susan O'Rielly responded that it is the Auditor General Classroom Spending report.

Q. Mrs. Susan O'Rielly asked if you would like me to send it out? The report sent out will be the one from last year.

A. Mrs. Briceno and Mr. Sunn both responded yes. Mrs. Susan O'Rielly added that we can get that sent to all members.

Q. Mr. Sunn asked if support services and operations were to increase what would suffer? Instruction?

A. Mrs. Susan O'Rielly responded no, I would probably say our carry over would be increased. It would be new expenditures.

Q. Mrs. Susan O'Rielly asked if that makes sense?

A. Mr. Sunn responded yes.

A. Mrs. Briceno added when we do the audit, transportation is usually what takes a lot of our funding, so this year we should look amazing.

A. Mrs. Susan O'Rielly responded we should be.

A. Mrs. Briceno stated that we are not transporting as many students.

A. Mrs. Susan O'Rielly added that we have preschool, desert choice students. We have 2 drivers and all they are doing is specialized instruction. For the first quarter we have a low cost. Those that are working will be coded into instruction as they are doing our onsite support. It will be interesting to see where things land. I can do a comparison next year to see what this year did to us.

A. Mrs. Briceno stated that would be nice.

B. Comprehensive Support Provided to Teachers

Q. Mrs. Briceno stated on the behavior side this is new, how do we get to the point where they need



Tier 2 intervention. What is that process?

Q. Ms. Melanie Block asked for clarification. Are you asking how is a Tier 2 intervention done?

A. Mrs. Briceno responded yes, it doesn't make sense.

A. Ms. Melanie Block responded we run office discipline referrals. If a student gets too many referrals in one area that is a flag for us. We will pull our PBIS team together, the teacher will lay out what has been happening and how they received the office referrals. At that point, they will assess if that student needs Tier 2 supports or if there is something else going on. There will be a check in and check out process for that student. We will continue to monitor the student's office discipline referrals. We analyze the data, create a plan, put the plan in place, and monitor it and it begins working. The other side to that is we analyze the data, and if the student is getting worse and we are seeing more office referrals, then what we thought was the problem, isn't accurate. We need to come back together as a team, that is the Tier 3 PBIS team, and will gather all the data from Tier 2 and Tier 1 and look at what has been done and we'll drill down to what can be done to support the student. There are flags or triggers every month after we run our data reports. There is no assessment for behavior it is the ODR report.

Q. Mrs. Briceno asked what kind of staff aside from principals and counselors are involved with check in and check out or that supports the student when it comes to behavior?

A. Ms. Melanie Block responded last year we hired SELs (Social Emotional Learning Interventionists) for each campus, and we hired our counselors last year as well. They along with our administrators work together with those students.

Q. Mrs. Briceno asked what does it include when it comes to the social emotional interventionist?

A. Ms. Melanie Block responded that they are really helping us with our Tier 2 students. They are doing weekly skills group, monitoring and facilitating the check in and check out, delivering boys town lessons, working with the counselors, and assist with self-monitoring.

Q. Mrs. Briceno asked is they are working with the teacher? If they see certain behaviors do they work with teachers regarding what they should and should not do and walk them through it?

A. Ms. Melanie Block responded, yes as well as the counselor.

A. Ms. Kristine Morris added that both sides of the pyramid is really dependent on the quality of Tier 1 instruction first. If we see 50% of our students in a classroom are being referred to Tier 2 we know that this is probably a Tier 1 issues and that students haven't had the opportunity to learn and we have to go back and support that teacher. We will have our coaches come in and help train up that teacher. When working properly about 85% of your students should respond. There should not be more than 15% that bump out into the other tier levels. With this, we would only need a few interventionists to work with that small percentage. This goes back to why we have a support plan and how we train our teachers up so we can manage it appropriately.

Q. Mr. Sunn asked if it is the students who are having trouble how does this affect the teachers performance? Does it gage a teacher's performance?

A. Ms. Melanie Block responded I think it depends. If I have a teacher who has 50% of their students struggling than it is a classroom management issue. We need to get into that class and see what is going on as quickly as we can because it's not a win for the students or the teacher.

A. Ms. Kristine Morris added that all of this is also built on the premise that both sides of the pyramid are learned. We learn behaviors just like we learn to read or we learn to do math. If students have come to us learning some poor behaviors our job is to try and teach them. We provide teachers with curriculum on both sides of the house. We have provided teachers with social emotional learning and behavioral curriculum and a system to reinforce. When teachers are trained and using it, that is when all the systems work in alignment. We wouldn't want to punish a student who hasn't had the opportunity to learn and we wouldn't want to do that to a teacher either.

## IX. ACTION ITEMS:

- A. Motion by Mrs. Briceno, seconded by Mrs. Doucet to approve the 2019-2020 Annual Financial Report. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet
- B. Motion by Mrs. Briceno, seconded by Mr. Sunn to approve the first reading of policy advisories 673 and 675. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

- Q. Mr. Sunn questioned if we passed a policy to allow only 1 reading?
- A. Ms. Kristine Morris responded we did for emergency circumstances.

X. **INFORMATIONAL ITEM ONLY:**

- A. Governing Board Financial Report

XI. **FUTURE MEETING ITEMS:**

- A. October 22, 2020 – School Reopening Special Meeting
- B. November 12, 2020 – Second Reading of Policy Advisories 673 and 675
- C. November 12, 2020 – Agreement with the Arizona School of the Deaf and Blind
- D. November 12, 2020 – School Facilities Board Capital Plan Report (Presentation & Action Item)
- E. November 12, 2020 – Preventative Maintenance Report (Presentation & Action Item)
- F. November 12, 2020 – Student Services Program Update
- G. November 12, 2020 – School Accountability (A-F) and District Integrated Action Plan (IAP)
- H. TBD – ASBA training on Roles and Responsibilities and Communications Protocol

Q. Ms. Kristine Morris asked the Governing Board if they wanted to move any of the November future items to the meeting on October 22<sup>nd</sup>?

A. The Governing Board members were in agreement that there are a lot of items for November and would like to move some to the October 22<sup>nd</sup> meeting.

A. Ms. Kristine Morris stated that we will move the second reading of policy advisories 673 and 675, the agreement with the Arizona School of the Deaf and Blind, the school facilities board capital plan report and the preventative maintenance report to October 22, 2020.

XII. **ADJOURNMENT:**

Motion by Mr. Sunn, seconded by Mrs. Doucet to adjourn the meeting at 5:48 p.m. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

  
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Mr. Delson Sunn, President of the Board

10/22/20  
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Date