

like. I want to thank them for helping create the tools, on-going training, and professional development that is supporting our students and staff.

Q. Mr. Sunn asked if this is a typical day?

A. Ms. Shannen Devine responded it is typical simply because we need to have students engaged, and because I am unable to walk around a classroom and see where my students are at, I need them to respond. We need to have the constant communication.

Q. Mrs. Briceno asked how the teachers respond if their internet goes out?

A. Ms. Shannen Devine responded that anytime a teacher is teaching a lesson they hit record and it saves into the channel. They can communicate to the teacher if necessary as they have the ability to message the teacher.

Q. Mrs. Briceno asked if we are making the student or parents responsible to send the messages?

A. Ms. Shannen Devine responded that the teachers are taking attendance in all their classes to make sure all students are there.

Q. Mrs. Briceno asked if there are any issues where are systems are not working and what are we doing in that situation?

A. Ms. Shannen Devine responded we have had the occasional hiccup in some of our classes. Our first step is to reach out to Matt Haley. He will identify if it is something on our end or a Microsoft issue. Unfortunately, if it is a Microsoft issue that is not something we can control. Teachers will then communicate with their class by using other methods. They do have their schedule at the beginning of the week and can schedule an attack to complete their work.

Q. Mrs. Briceno asked when do we send emails so they know what they will be doing that week?

A. Ms. Shannen Devine responded that the expectation is that it is sent out Friday afternoon for the next week.

Q. Mrs. Briceno asked how is it sent to the student? Is it only through TEAMS?

A. Ms. Shannen Devine responded that they could see it on TEAMS, sent through synergy mail, and if they have a valid email in our system it can be delivered that way as well.

VII. APPROVAL OF THE CONSENT AGENDA:

Motion made by Mrs. Briceno seconded by Mrs. Doucet to approve the consent agenda. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

- A. Approval of Regular Meeting Minutes for August 13, 2020
- B. Approval of Personnel Consent List
- C. Approval of Accounts Payable Vouchers
- D. Approval of Accounts Payroll Vouchers
- E. Approval of Student Activity Transaction Report
- F. Approval of Special Meeting Minutes for August 27, 2020
- G. Approval of Fiscal Year 2019-2020 M & O Override Expenditure Report
- H. Approval of Fiscal Year 2019-2020 Bond Expenditure Report

VIII. PRESENTATION FROM DISTRICT PERSONNEL:

- A. 2020-2021 Administrator Performance Pay Plan Proposal

Q. Mr. Sunn asked what type of survey are you going to use for staff satisfaction?

A. Ms. Melanie Block responded that we have an in-house survey that we use annually that is given to all staff. We ask about customer service for all the different departments, sites, and District.

IX. ACTION ITEMS:

- A. Motion by Mr. Sunn, seconded by Mrs. Doucet to approve the 2019-2020 K-3 Reading Annual Financial Report. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

- B. Motion by Mrs. Briceno, seconded by Mrs. Doucet to approve the 2020-2021 K-3 Reading Expenditure Budget. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

- C. Motion by Mrs. Briceno, seconded by Mr. Sunn to approve the Fiscal Year 2020-2021 Revenue Budget. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet
 Q. Mr. Sunn asked if there is anything that pops out this year?
 A. Mrs. Susan O’Rielly responded No, other than the estimates that we adopted in the budget we will not know the true budget or revenue until January.
- D. Motion by Mrs. Doucet, seconded by Mrs. Briceno to approve the removal of the attached listed equipment from the District’s General Fixed Assets and Stewardship listing. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet
 Q. Mr. Sunn asked if there is a cost for this removal?
 A. Mrs. Susan O’Rielly asked for clarity, asking if this is about cost for the items or the cost for someone to specifically take it? Mr. Sunn responded for someone to take it. Mrs. Susan O’Rielly responded that yes there may be a cost. We are using some for parts, and some we may remove.
 Q. Mr. Sunn responded that we could be parting them out?
 A. Mrs. Susan O’Rielly responded yes. Mr. Kristine Morris added that Mr. Haley stated we are using some of the computer parts to replace or refurbish those that are coming back with damage. We are repurposing them.
- E. Motion made by Mr. Sunn seconded by Mrs. Briceno to approve the 2020-2021 Administrator Performance Pay Plan. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet
- F. Motion made by Mrs. Briceno to approve the 2020-2021 Superintendent Goals. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

X. FUTURE MEETING ITEMS:

- A. September 24, 2020 – School Re-Opening Special Meeting
 Q. Mr. Sunn asked if this is still on schedule? Do we have new numbers for our county or our District?
 A. Ms. Kristine Morris responded yes. This week’s numbers are looking better than last week, and fingers crossed that next week we are still on track. Hopefully, we are on target. If there is any deviation, I will be bringing that information and data to that meeting.
 Q. Mrs. Briceno asked if the staff are feeling safe if we open? My concern is for teachers and I don’t want them to walk out like we’ve seen at other Districts.
 A. Ms. Kristine Morris responded what we are doing on the 24th is affirming that we are on track for reopening after October break. What we may try to do is if we are greenlit, we may bring in kinders and then maybe move to first grade. We want to make sure all our plans are working seamlessly. We are not saying on the 24th “open up and everyone come back”, we are just affirming that we are on track and do we want to try out some of our strategies in a staggered way. That is what we would be trying at this time, not just reopen because the metrics changed. The Board took a strong action to say let’s come back after fall break. Let us look at our measures and give ourselves time to practice it if the measures look like its safe to return. Let’s build teachers confidence and return students back slowly. That is what I would be looking to do.
 Q. Mr. Sunn responded that he was concerned about the teachers too and what they think, and regarding the teachers that left if that was their reason or not? Could you send a confidential memo?
 A. Ms. Kristine Morris responded yes.
 Q. Mr. Sunn asked if you could provide the Board the numbers for our District of newly infected or an update?
 A. Ms. Kristine Morris responded yes.
- B. September 24, 2020 – Governing Board Training “Board Self-Evaluation”
 Q. Mr. Sunn asked how we will be getting the survey?
 A. Ms. Kristine Morris responded that Cara will be sending that out.
- C. October 08, 2020 – Presentation on Comprehensive Support Provided to Teachers

- D. October 08, 2020 – Presentation on the District Integrated Action Plan (IAP)
- E. October 08, 2020 – Presentation on the 2019-2020 Annual Financial Report
- F. October 08, 2020 – First Reading of Policy Advisories 673 and 675
- G. Future Monthly Meeting schedule thru Quarter 2
 - Q. Ms. Kristine Morris asked for the Boards feedback regarding a 2nd meeting being held on the calendar for second quarter.
 - A. Mr. Sunn and the board responded yes it would be good to have and if we don't need it we will cancel it.
- H. November 12, 2020 – Student Services program update

XI. **INFORMATIONAL ITEM ONLY:**
A. Governing Board Financial Report

XII. **ADJOURNMENT:**
Motion by Mr. Sunn, seconded by Mrs. Doucet to adjourn the meeting at 5:33 p.m. Vote was unanimous.
Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet



Mr. Delson Sunn, President of the Board

10/8/2020

Date