



Inspiring Hope and Empowering All Students To Courageously Pursue Their Goals and Dreams

**Governing Board
Regular Meeting Minutes
January 09, 2020**

- I. **CALL TO ORDER OF MEETING:** Mrs. Briceno, Governing Board member, at 5:00 p.m., called the meeting to order.

Roll Call: Mrs. Nubia Briceno, and Mrs. Susan Doucet were in attendance. Mr. Delson Sunn was not in attendance.

Administration Present:

Kristine Morris, Superintendent

Ana M. Avalos, Director of Human Resources

Susan O’Rielly, Executive Director of Business Services

Carrie Brandon, Director of Student Services

Matthew Haley, Network Administrator

Melanie Block, Director of Academic Services

Michael Welsh, Union Elementary Principal

Dr. Randy Watkins, Hurley Ranch Principal

Jonathan Stewart, Dos Rios Principal

- II. **APPROVAL OF THE AGENDA**

Motion by Mrs. Briceno, seconded by Mrs. Doucet to approve the agenda. Vote was unanimous. Motion carried. Aye: Mrs. Briceno, Mrs. Doucet

- III. **PLEDGE OF ALLEGIANCE**

- IV. **PUBLIC COMMENTS – Each speaker is limited to three (3) minutes.** *(This is the time for the public to comment. Members of the Governing Board may not discuss items that are not on the agenda. Therefore, action taken as a result of public comments will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date) - None*

- V. **SUMMARY OF CURRENT EVENTS:** The Superintendent and/or Governing Board members may present a brief summary of current events. The Governing Board will not propose, discuss, deliberate, or take legal action at the meeting on any matter in the summary unless the specific matter is properly noticed for legal action. –

Welcome back and happy new year! I’d like to highlight a couple of things that are happening in the district by drawing your attention to some areas of the Board room. First, as you probably saw when you entered, we are progressing nicely on our Mathematics adoption. Around the room for public review are the textbooks we are presently piloting as part of the adoption process, I encourage you to look at the materials, all which are being tested by a group of our teachers. I’d like to publicly acknowledge these teachers and the academic services team for conducting a robust process for selecting the best materials for our students.

Also new to our Board room this evening are five pieces of art on display from students at Dos Rios. Art teacher Ms. Sally Monday provided us with these outstanding pieces created by Ivann, grade 6; Deisha, grade 8; Saniah, grade 8; Jazmyn, grade 8; and Adrianna, grade 8. These new

display boxes will allow us to easily change the artwork and highlight more of the artistic talents of our students.

During our first days back, we are seeking ways to continuously improve our services to students and increase their learning. Ms. Block and I attended a workshop sponsored by the Arizona Department of Education on 10 success factors for successful reading interventions. This professional development came at a great time, as we are reviewing our DIBELS data and finding new approaches to help increase our student's ability to read accurately and fluently. We were excited about some of the strategies and will be working with our campuses to see which can be implemented during this upcoming quarter.

We are also gearing up for the 2021 school year beginning with Kindergarten Roundup! Building on the success of last year's Roundup, we will be hosting 3 evenings, Feb 5th, Feb 20th, and March 4th, where families can register their students, learn about transportation, food service, immunization, and take a tour of our classrooms. We conduct a kindergarten readiness screener for all incoming students that allows us to identify any students who might need a referral to the Child Find process and to helps us better balance classrooms when we schedule students. Once parents complete the registration and screening, we provide them with a Kindergarten readiness packet with activities to use at home. Additionally, we provide families with a 'welcome kit' that includes a book, crayons, dry erase makers and 'whiteboard' surface to practice their fine motor skills. They can use all these items with their readiness packet. To make the community aware of these events we will be sending home a community mailer, hanging our enrolling now signs, and sending home communication with existing families who might have new kindergarten students to enroll. Thank you to our principals, office managers, kindergarten teachers, paraprofessionals, academic, student and business services teams, and to Cara for the work to make these events a success.

Q. Mrs. Briceno asked when did the welcome kits start?

A. Ms. Morris responded that we as a District began last year. Mr. Welsh mentioned that Union has done one since Union Elementary opened.

VI. **APPROVAL OF THE CONSENT AGENDA**

Motion by Mrs. Briceno, seconded by Mrs. Doucet to approve the consent items.

- A. Approval of the Regular Meeting Minutes for December 12, 2019
- B. Approval of the Personnel Consent List
- C. Approval of the Accounts Payable Vouchers
- D. Approval of the Payroll Vouchers
- E. Approval of the Student Activity Accounts
- F. Approval of Gifts and Donations

Vote was unanimous. Motion carried. Aye: Mrs. Briceno, Mrs. Doucet

VII. **REPORTS FROM DISTRICT PERSONNEL**

A. Mr. Jonathan Stewart gave a presentation on the Integrated Action Plan (IAP) for Dos Rios Elementary School.

Q. Ms. Kristine Morris asked what is CICO?

A. Mr. Jonathan Stewart answered that it is a check in and check out (CICO) for a student. Students selected are working on a positive specific goal that teachers, and CICO staff monitor daily, and communicate to parents.

Q. Ms. Kristine Morris asked where do common formative assessments come from?

A. Mr. Jonathan Stewart responded teachers create the assessment aligned to end of week outcome. They administer it to determine the kids needs. Teachers can collaborate to help each other to improve their skills and help support struggling students.

Q. Ms. Kristine Morris asked how do they know what to assess?

A. Mr. Jonathan Stewart responded that it is aligned to the end of week outcome.

Q. Ms. Kristine Morris asked if the CFA checks whether the kids hit their target or not?

A. Ms. Jonathan Stewart responded yes.

VIII. ACTION ITEMS

A. Motion by Mrs. Briceno, seconded by Mrs. Doucet to approve the maximum capacity of 2378 students for the 2020-2021 school year. Vote was unanimous. Motion carried. Aye: Mrs. Briceno, Mrs. Doucet

B. Motion by Mrs. Doucet, seconded by Mrs. Briceno to approve the 2020-2021 and 2021-2022 Union Elementary School District School Calendars. Vote was unanimous. Motion carried. Aye: Mrs. Briceno, Mrs. Doucet

Q. Mrs. Briceno asked if there are changes that need to be made in the future, will it come back to us?

A. Ms. Kristine Morris responded yes.

C. Motion by Mrs. Briceno, seconded by Mrs. Doucet to approve the removal of the attached listed equipment from the District's General Fixed Assets and Stewardship listing. Vote was unanimous. Motion carried. Aye: Mrs. Briceno, Mrs. Doucet

D. Motion by Mrs. Doucet, seconded by Mrs. Briceno to approve the July 1, 2020 through June 30, 2023 contract for Superintendent, Ms. Kristine Morris. Vote was unanimous. Motion carried. Aye: Mrs. Briceno, Mrs. Doucet

E. Motion by Mrs. Briceno, seconded by Mrs. Doucet to approve the adoption of the statement of charges to terminate the employment of Melissa Jackson due to job abandonment. Vote was unanimous. Motion carried. Aye: Mrs. Briceno, Mrs. Doucet

F. Motion by Mrs. Doucet, seconded by Mrs. Briceno to approve the adoption of the statement of charges to terminate the employment of Laurie Engquist due to job abandonment. Vote was unanimous. Motion carried. Aye: Mrs. Briceno, Mrs. Doucet

G. Motion by Mrs. Briceno, seconded by Mrs. Doucet to approve the Human Resource Analyst job description. Vote was unanimous. Motion carried. Aye: Mrs. Briceno, Mrs. Doucet

Q. Mrs. Briceno asked if this is a full time or part time position?

A. Mrs. Ana Avalos responded that it is a full-time classified position.

Q. Mrs. Briceno asked if that is 12 months?

A. Mrs. Ana Avalos responded correct.

IX. AGENDA ITEMS / PRESENTATION FOR FUTURE MEETINGS

1. February 06, 2020 – Middle of year (MOY) DIBELS District Data update

2. February 06, 2020 – 2020-2021 Budget update

3. February 06, 2020 – Contracts for all employee groups for the 2020-2021 school year

4. ASBA Training- Need scope of training and possible dates

Mrs. Briceno commented that she would like more training on Roles and Responsibilities, Board Self-Evaluation, and Effective Board Meetings. Mrs. Doucet was in agreement. Ms. Cara Hill will contact the ASBA to see if they can customize the training. Both Mrs. Briceno, and Mrs. Doucet feel that evening would be the best time for training.

X. INFORMATIONAL ITEMS ONLY-NO ACTION REQUIRED

1. Governing Board Financial Report

XI. **ADJOURNMENT**

Motion by Mrs. Briceno, seconded by Mrs. Doucet, to adjourn the meeting at 5:34 p.m. Vote was unanimous. Motion carried. Aye: Mrs. Briceno, Mrs. Doucet

Mr. Delson Sunn, President of the Board

Date

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