



**Governing Board
Public Hearing and Regular Public Meeting Minutes
July 11, 2019**

- I. **CALL TO ORDER OF PUBLIC HEARING:** Mr. Sunn, Governing Board President, at 5:00 p.m., called the meeting to order.

Roll Call: Mr. Delson Sunn, Mrs. Nubia Briceno, and Mrs. Susan Doucet were in attendance.

- A. Presentation by Mrs. Susan O’Rielly on the 2019-2020 adopted District Expenditure Budget.

- II. **ADJOURNMENT OF PUBLIC HEARING:**
Motion by Mrs. Briceno, seconded by Mr. Sunn, to adjourn the public hearing at 5:14 p.m. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

- III. **CALL TO ORDER OF REGULAR MEETING:** Mr. Sunn, Governing Board President, at 5:14 p.m., called the meeting to order.

Roll Call: Mr. Delson Sunn, Mrs. Nubia Briceno, and Mrs. Susan Doucet were in attendance.

Administration Present:

Kristine Morris, Superintendent

Ana M. Elizalde, Director of Human Resources

Susan O’Rielly, Executive Director of Business Services

Carrie Brandon, Director of Student Services

Matthew Haley, Network Administrator

Melanie Block, Director of Academic Services

Michael Welsh, Union Elementary Principal

Dr. Randy Watkins, Hurley Ranch Principal

Jonathan Stewart, Dos Rios Principal

- IV. **PLEDGE OF ALLEGIANCE**

- V. **APPROVAL OF THE AGENDA**

Motion by Mrs. Briceno, seconded by Mr. Sunn to approve agenda. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

- VI. **PUBLIC COMMENTS – Each speaker is limited to three (3) minutes.** *(This is the time for the public to comment. Members of the Governing Board may not discuss items that are not on the agenda. Therefore, action taken as a result of public comments will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date) - None*

- VII. **SUMMARY OF CURRENT EVENTS:** The Superintendent and/or Governing Board members may present a brief summary of current events. The Governing Board will not propose, discuss, deliberate, or take legal action at the meeting on any matter in the summary unless the specific matter is properly noticed for legal action. –

We are thrilled that Mrs. Susan Doucet was sworn into office by Superintendent Steve Watson yesterday and is here today in her official Board member capacity. We had a nice swearing in ceremony and our principals and superintendent's council were all on hand to welcome her into her new role.

Summer work projects continue. The major project this summer has been the parking lot at Dos Rios. This was a huge undertaking. The contractors had to do a great deal of dirt work because the ground underneath the asphalt had eroded and had we not completed this work this summer, we may have faced a sinking parking lot during the school year. We are on-track to finish by the time students return; however, things are still in progress.

Our team continues the summer hiring process with prospective employees and we are making progress. As of Wednesday evening, we have eight (8) classroom positions that remain unfilled; however, we have extended offers to five (5) of those positions, and 3 classroom positions have no pending offers, however, we still have a few prospective leads.

School and district leadership teams were back to work on Wednesday and Thursday drafting their Integrated Action Plans (IAPs) that will help us achieve the goals in our Union ESD 2020-2025 Strategic Plan. Teams engaged in mission setting, data review, and left the session with a draft IAP in place for the upcoming school year.

VIII. **APPROVAL OF THE CONSENT AGENDA**

1. Consent Agenda Items

Motion by Mr. Sunn, seconded by Mrs. Briceno to approve the consent items.

- A. Approval of the Regular Public Meeting Minutes for June 13, 2019
- B. Approval of the Personnel Consent List as presented
- C. Approval of the Accounts Payable Vouchers
- D. Approval of the Payroll Vouchers
- E. Approval of the Student Activity Accounts
- F. Approval of the Gifts and Donations
- G. Approval of the Special Public Meeting Minutes for June 25, 2019

Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

IX. **REPORTS FROM DISTRICT PERSONNEL –**

- A. Mrs. Ana Avalos gave a presentation on the Code of Excellence.

X. **ACTION ITEMS**

1. New Business

- A. Motion by Mrs. Briceno, seconded by Mr. Sunn to approve the Fiscal Year 2019-2020 adopted District Expenditure Budget. Vote was unanimous. Motion Carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet
- B. Motion by Mr. Sunn, seconded by Mrs. Briceno to approve the second reading of policy advisories 646-650. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet
- C. Motion by Mrs. Briceno, seconded by Mr. Sunn to approve the Space Lease with Catholic Charities Community Services, Inc. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

Q. Mr. Sunn asked where is the area?

A. Ms. Morris responded that it is at Union in one of the two external classrooms adjoining the playground. Ms. Morris asked and confirmed with Mr. Welsh that it is the B Building.

D. Motion by Mr. Sunn, seconded by Mrs. Briceno to approve the removal of the attached listed equipment from the District's General Fixed Assets and Stewardship listing. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

E. Motion by Mrs. Briceno, seconded by Mr. Sunn to approve the extension of vendor contracts for Fiscal Year 2019-2020. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

Q. Mr. Sunn asked if this is the bus maintenance? The one we have with Littleton?

A. Mrs. O'Rielly responded no. This is a mobile technician that will come and service buses here. We still have a provision in IGA to take the buses to Littleton, but it was proven to be slow and the service was declining.

F. Motion by Mr. Sunn, seconded by Mrs. Briceno to approve the Intergovernmental Agreement with Littleton Elementary School District #65. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

Q. Mrs. Briceno asked if anything had changed from last year?

A. Mrs. O'Rielly responded that last year we have removed the grounds portion. That is really the only change, they are no longer doing our grounds or weed control. We hired two grounds people and we have to outsource weed control due to the licensing you need.

G. Motion by Mrs. Briceno, seconded by Mr. Sunn to approve the revised 2019-2020 Certified Salary Placement Schedule. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

H. Motion by Mr. Sunn, seconded by Mrs. Briceno to approve the revised 2019-2020 Educational Support Personnel Salary Placement Schedule. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

I. Motion by Mrs. Briceno, seconded by Mr. Sunn to approve the revised 2019-2020 Related Services Salary Placement Schedule. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

J. Motion by Mr. Sunn, seconded by Mrs. Briceno to approve the revised 2019-2020 Administrator Salary Placement Schedule. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

K. Motion by Mrs. Briceno, seconded by Mr. Sunn to acknowledge the attached Employee Code of Excellence. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

XI. **AGENDA ITEMS / PRESENTATION FOR FUTURE MEETINGS –**

1. August 8, 2019 – IGA renewals
2. August 8, 2019 – Qualified Evaluators 2019-2020
3. August 8, 2019 – Presentation- Opening of School Year 2019-2020

Q. Mrs. Briceno asked is you will tell us if all positions have been filled? Where will we have substitutes? What classes will look like regarding class numbers?

A. Ms. Morris responded yes, I will give you an update on how our enrollment and class sizes are looking. Typically, within the first ten days it's hard because they are rolling in and we are doing some level setting, however, I will update you at the board meeting as well as through a memo.

Q. Mr. Sunn posed a series of questions and inquired about qualifications for summer school teachers. Including: Do summer school teachers still have to be highly qualified? Are the summer school teachers we have highly qualified? Are any on an emergency certification? Was this approved through our attorney?

A. Ms. Morris responded that Mrs. Avalos, Ms. Block and her will provide a memo to the board answering the questions and providing a more detailed look at the summer school program. If necessary, a presentation will be given at a future board meeting.

XII. **ADJOURNMENT**

Motion by Mr. Sunn, seconded by Mrs. Briceno, to adjourn the meeting at 5:46 p.m. Vote was unanimous. Motion carried. Aye: Mr. Sunn, Mrs. Briceno, Mrs. Doucet

Mr. Delson Sunn, President of the Board

Date

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