



**Governing Board
Public Hearing and Regular Public Meeting Minutes
May 10, 2018**

I. CALL TO ORDER PUBLIC HEARING: Mr. Sunn, Governing Board President at 5:04 p.m., called the meeting to order.

Roll Call: Mr. Delson Sunn, Mrs. Nubia Briceno and Mrs. Stacie Marchelli were all in attendance.

A. Presentation by Mrs. Susan O’Rielly on the final 2017-2018 revised District Expenditure budget.

II. ADJOURNMENT OF PUBLIC HEARING:

Motion by Mr. Sunn, seconded by Mrs. Briceno, to adjourn the public hearing at 5:11 p.m. Vote was unanimous. Motion carried.

III. CALL TO ORDER OF REGULAR PUBLIC MEETING: Mr. Sunn, Governing Board President at 5:11 p.m., called the meeting to order.

Roll Call: Mr. Delson Sunn, Mrs. Nubia Briceno and Mrs. Stacie Marchelli were all in attendance.

Administration Present:

*Lorah Neville, Superintendent
Melanie Block, Director of Academic Services
Annamarie Dowling-Garrott, Dos Rios Principal
Susan O’Rielly, Executive Director of Business Services*

*Dr. Randy Watkins, Hurley Ranch Principal
Carrie Brandon, Director of Academic Services
Ana M. Elizalde, Director of Human Resources
Michael Welsh, Union Elementary Principal*

IV. APPROVAL OF THE AGENDA

Motion by Mrs. Briceno, seconded by Mrs. Marchelli to approve agenda. Vote was unanimous. Motion carried.

V. PLEDGE OF ALLEGIANCE

- VI. PUBLIC COMMENTS – Each speaker is limited to three (3) minutes.** *(This is the time for the public to comment. Members of the Governing Board may not discuss items that are not on the agenda. Therefore, action taken as a result of public comments will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date) -*
- A. Mrs. Carrie Vail and Mr. Colin Davis teachers at Dos Rios both spoke to the Board about the importance of keeping the 4th grade team at Dos Rios together.

- VII. SUMMARY OF CURRENT EVENTS** The Superintendent and/or Governing Board members may present a brief summary of current events. The Governing Board will not propose, discuss, deliberate, or take legal action at the meeting on any matter in the summary unless the specific matter is properly noticed for legal action.

Lorah Neville, Superintendent, presented the Governing Board with the top happenings around the district, this week Mrs. Morris and I visited all of the schools on Tuesday. I was so proud to show off our teachers and students still hard at work in May! Everyone was very welcoming. On Wednesday, Mrs. Morris joined the administrative team to begin the interview process for selecting the next principal at Dos Rios. We will keep you updated as things progress. Our goal is to complete the process in time to bring a candidate to the Board at the June meeting if possible.

We are also hard at work on the budget and awaiting more clarification and allocations from the state regarding compensation increases and total 18-19 projected budget amounts. We will be sharing more information with the Board as we receive it. We are on track to review the proposed budget on June 14 and then adopt on July 12.

Finally, last week we provided 4 options to teachers and educational support staff now through the beginning of June to complete contract hours, use appropriate leave or work to make up lost wages for the two days of the school closure. We have been able to accommodate most requests and will also get a lot of extra PBIS, curriculum and site work finished!

Other Top Happenings:

- The students at Dos Rios had a great week. Our newly created *StandUp*SpeakUp*Save A Life* Committee has organized a Bully Prevention Week. Each day, the committee has been at the front gate welcoming our students, doing daily announcements and focusing our campus on a different aspect of bully prevention. The committee has scheduled lessons in our primary classes and we are having a culminating assembly on Friday for our 6th-8th graders where our committee is performing a riveting play.
- This week at Hurley Ranch was one of celebration as we honored our teachers for Teacher Appreciation Week! Staff were treated to lunch to kick-off the celebration and were recognized by students in several ways including a Teachers Rock! Concert facilitated by Ms. Padron. Teacher Appreciation is a wonderful opportunity for us to highlight one of our many treasured assets, our teachers!
- We are celebrating and recognizing the hard work and dedication of our teachers and staff at Union Elementary this week. Our families provided many delicious food items this week including appetizers/finger foods, breakfast, a potluck, and desserts. Our PTO provided a catered lunch for our staff from Dickey's BBQ on Wednesday.
- The Student Service Department sent out the May newsletter, which featured items to help support wrapping up the year, providing supports to students and families over the summer, and preparing for next year. We also completed the last of our preschool transitions and will focus next week on supporting our 4-year-old preschool students in their transition to kindergarten. The Student Service Department is also busy working on collecting data on what worked well this year and what could be improved upon for next year.
- Curriculum Mapping Preparation

Based on the feedback from our teachers about our resource supports we are connecting supplemental support in our maps. This is very time intensive work and will aid teachers as they lesson plan, execute and assess students in grades K – 8.

- DIBELS Next Testing
This week we have begun End of Year testing for DIBELS Next, we look forward to reviewing the data in culmination of the year for both our Tier 1 and Tier 2 program.
- Westside Impact
We worked with our partner districts to start planning the 3 student events; Spelling Bee, Science Fair and Math Challenge for the 2018-19 school year. Our students enjoy the events annually and we look forward to continuing these efforts.

VIII. APPROVAL OF THE CONSENT AGENDA

1. Consent Agenda Items

Motion by Mr. Sunn, seconded by Mrs. Briceno to approve the consent items removing item 1J.

- A. Approval of Regular Public Meeting Minutes for March 8, 2018
- B. Approval of Personnel Items as presented
- C. Approval of Accounts Payable Vouchers
- D. Approval of Payroll Vouchers
- E. Approval of Student Activity Accounts
- F. Approval of Gifts and Donations made to the Union Elementary School District No. 62
- G. Approval of Student Activity Revolving Fund Account
- H. Approval of M & O Fund Account resolution
- I. Approval of District Bank Accounts
- K. Approval of Board Payroll and Expense voucher signatures
- L. Approval of Garnishment Board resolution

Vote was unanimous. Motion carried.

IX. REPORTS FROM DISTRICT PERSONNEL –

- A. Mrs. Lorah Neville and Mrs. Melanie Block recognized Gabrielle Greaves, Kristin Colbey and Cindy Levey as our 2017-2018 Teacher of the Year.
- B. Mrs. Lorah Neville Mrs. Lorah Neville recognized our 2017-2018 UESD Pride Award recipients:
 - a. Carrie Brandon, Lorah Neville & Dr. Randy Watkins
 - b. Crystal Atkins, Kelly DeRosier & Hector Gonzalez
 - c. Alisa Pina, Sarah Moreno & Debbie Vizzerra
 - d. Erica Lopez, Sandra Mendez & Vilma Pelen
- C. Mrs. Lorah Neville gave an update on the Districts' Emergency plans. Mrs. Neville presented the board with the District's plan requirements according to State Statues and the Arizona Department of Education. Mrs. Neville provided the Board with information that all of three schools emergency response plans are currently in place and the required training that leaders of the district must complete within the first two years of employment. Mrs. Neville also presented the recommended next steps for Union Elementary School District.
- Q. Mr. Sunn asked is there is one person to contact in case of an emergency.
- A. Mrs. Neville replied yes, currently it is the Superintendent.

Q. Mr. Sunn asked if there is chain of command set up for the district.

- A. Mrs. Neville replied yes, we do currently it is Melanie Block, Susan O’Rielly, Ana Elizalde then Carrie Brandon.
- Q. Mr. Sunn asked during an emergency is there a phone number that parents use to call to get Information.
- A. Mrs. Neville replied yes, during an emergency we will send out phone dialers with contact Information as well as updating our website and social media with the necessary information.
- Q. Mr. Sunn asked if the hospitals currently have procedures in place if working with school districts.
- A. Mrs. Neville replied not aware of any plans, but will check to see what their current practices are in working with school districts.
- D. Monthly spreadsheet of the Financial Report Budget & Expenditures as of March 30, 2018. (Informational item only.)

X. ACTION ITEMS

2. New Business

- A. Motion by Mr. Sunn, seconded by Mrs. Briceno to approve the second readings of policy advisories 602-615. Vote was unanimous. Motion carried.
 - Policy Advisory No. 602 – Policy DKA – Payroll Procedures/Schedules
 - Policy Advisory No. 603 – Exhibit GBEEA-E – Staff Conflict of Interest
(CONFLICT OF INTEREST DISCLOSURE PURSUANT TO A.R.S §§ 38-501 TO 511)
 - Policy Advisory No. 604 – Regulations GCCG-RA, RB – Professional Staff Voluntary Transfer of Accrued Sick Leave
 - Policy Advisory No. 605 – Policy GCCH – Professional / Support Staff Bereavement Leave
 - Policy Advisory No. 606 – Regulation GDCG-R – Support Staff Voluntary Transfer of Accrued Sick Leave
 - Policy Advisory No. 607 – Exhibit – IHA-E, Basic Instructional Program
 - Policy Advisory No. 608 – Regulation – IHBJ-R, Indian Education
(Native American / Indian Education)
 - Policy Advisory No. 609 – Regulation IIB-R, Class Size (Special Education)
 - Policy Advisory No. 610 – Policy IKAB, Report Cards / Progress Reports
 - Policy Advisory No. 611 – Policy JFAA – Admission of Resident Students
 - Policy Advisory No. 612 – Policy JFABD – Admission of Homeless Students
 - Policy Advisory No. 613 – **NEW** Policy JFABDA – Admission of Students in Foster Care
JFABDA-R, JFABD-EA, JFABD-EB
 - Policy Advisory No. 614 – Exhibit JK-EA – Student Discipline
 - Policy Advisory No. 615 – Policy JKD – Student Suspension
- B. Motion by Mrs. Briceno, seconded by Mrs. Marchelli to approve the extension of vendor contracts for fiscal year 2018-2019. Vote was unanimous. Motion carried.
- C. Motion by Mrs. Marchelli, seconded by Mr. Sunn to approve the removal of the listed equipment from the District’s General Fixed Assets and Stewardship listing. Vote was unanimous. Motion carried.
- D. Motion by Mrs. Marchelli, seconded by Mr. Sunn to approve the emergency procurement for the water line repair at Hurley Ranch. Motion carried.

- E. Motion by Mr. Sunn, seconded by Mrs. Marchelli to approve the suspension of Governing Board Policy BGB-Policy Adoption. Vote was unanimous. Motion carried.
- F. Motion by Mrs. Marchelli, seconded by Mr. Sunn to approve the revision of Governing Board Policy IC-School Year. Vote was unanimous. Motion carried.
- G. Motion by Mrs. Briceno, seconded by Mr. Sunn to approve the revision of Governing Board Policy IC-School year. Vote was unanimous. Motion carried.
- H. Motion by Mr. Sunn, seconded by Mrs. Briceno to approve the revision of the 2017-2018 School Calendar to 178 student days from 180. Vote was unanimous. Motion carried.

XI. AGENDA ITEMS / PRESENTATION FOR FUTURE MEETINGS –

- 1. Budget Study Session-TBD
- 2. June 14, 2018 – Presentation of Union Elementary Formal Teacher Evaluation
- 3. June 14, 2018 – 2018-2019 301 Performance Pay Plan Proposal

XII. ADJOURNMENT

Motion by Mr. Sunn, seconded by Mrs. Briceno, to adjourn the meeting at 6:15 p.m. Vote was unanimous. Motion carried.

Mr. Delson Sunn, President of the Board

Date