



**Governing Board  
Special Public Meeting Minutes  
September 14, 2017**

- I. CALL TO ORDER:** The meeting was called to order by Mr. Sunn, Governing Board President at 4:30 p.m.

Roll Call: Mr. Delson Sunn, Mrs. Nubia Briceno, and Mrs. Stacy Marchelli were in attendance.

- II. CALL FOR EXECUTIVE SESSION,** pursuant to A.R.S. §38-431.03 (A)(1) concerning the discussion or consideration of employment, assignment, appointment, promotion, demotion, salaries, discipline, resignation, or dismissal of a public officer, appointee, or employee of a public body.

Motion by Mr. Sunn, seconded by Mrs. Marchelli to enter into executive session. Vote was unanimous. Motion carried.

- III. MOTION TO ADJOURN EXECUTIVE SESSION**

Motion by Mr. Sunn, seconded by Mrs. Briceno to adjourn executive session at 5:01 p.m. Vote was unanimous. Motion carried.

- IV. RECONVENE REGULAR MEETING**

Motion by Mr. Sunn, seconded by Mrs. Marchelli to reconvene regular meeting at 5:06 p.m. Vote was unanimous. Motion carried.

Administration Present:

*Lorah Neville, Superintendent*

*Melanie Block, Director of Academic Services*

*Annamarie Dowling-Garrott, Dos Rios Principal*

*Susan O'Rielly, Executive Director of Business Services*

*Dr. Randy Watkins, Hurley Ranch Principal*

*Michael Welsh, Union Elementary Principal*

*Carrie Brandon, Director of Academic Services*

*Ana M. Elizalde, Director of Human Resources*

- V. PLEDGE OF ALLEGIANCE**

- VI. APPROVAL OF THE AGENDA**

Motion by Mrs. Briceno, seconded by Mrs. Marchelli to approve the agenda. Vote was unanimous. Motion carried.

**VII. PUBLIC COMMENTS – Each speaker is limited to three (3) minutes.** *(This is the time for the public to comment. Members of the Governing Board may not discuss items that are not on the agenda. Therefore, action taken as a result of public comments will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date) – None*

**VIII. SUMMARY OF CURRENT EVENTS** The Superintendent and/or Governing Board members may present a brief summary of current events. The Governing Board will not propose, discuss, deliberate, or take legal action at the meeting on any matter in the summary unless the specific matter is properly noticed for legal action.

- Lorah Neville, Superintendent presented the governing board with the top happenings around the district which included. As you know, Wednesday was a district-wide professional development day. In the morning, I provided training to teachers and administrators on the Marzano Focused Teacher Evaluation Model. We worked collaboratively to understand the 23 elements and how they can be applied in the classroom.
- Mrs. Brandon organized training for our paraprofessionals, which included adaptive tools, If then tools, conflict resolution and brain gym.
- Our Physical Education Teachers also received training on Tuesday and Wednesday this week for delivering our Human Growth and Development instruction scheduled for the spring.
- Shannon Haley was selected by the Board of the Arizona Association of Teachers of Mathematics as this year’s recipient for the AATM Copper Apple Award for Teaching in Mathematics. The Copper Apple Award is the highest award given by AATM to recognize excellence in mathematics. This award is given annually to one educator to recognize outstanding and inspirational professional service to students and the mathematics education community.

**IX. APPROVAL OF THE CONSENT AGENDA**

**1. Consent Agenda Items**

Motion by Mrs. Marchelli, seconded by Mr. Sunn to approve the consent items.

- A. Approval of Regular Public Meeting Minutes for August 10, 2017
- B. Approval of Personnel Items as amended
- C. Approval of Accounts Payable Vouchers
- D. Approval of Payroll Vouchers
- E. Approval of Student Activity Accounts
- F. Approval of Gifts and Donations made to the Union Elementary School District No. 62

Vote was unanimous. Motion carried.

**X. REPORTS FROM DISTRICT PERSONNEL**

1. Mrs. Ana M. Elizalde, Director of Human Resources presented annual information on Teacher and Principal Evaluation aggregate data for the last three years.
2. Mrs. Melanie Block, Director of Academic Services presented our Move on When Reading (MOWR) plan for 2017-2018 school year.
3. Mrs. Ana M. Elizalde, Director of Human Resources gave a summary of districtwide staff allocations for school sites and the district office.
4. Mrs. Lorah Neville, Superintendent presented the revised 2017-2018 Directors, Principals and Assistant Principals Pay for Performance Plans the plan was narrowed to four elements. There was discussion about accountability and Mr. Sunn requested a study session.
5. Spreadsheet of the Financial Report Budget & Expenditures as of August 22, 2017.

**XI. ACTION ITEMS**

**2. New Business**

- A. Motion by Mr. Sunn, seconded by Mrs. Briceno to approve the first reading of policy advisories. Vote was unanimous. Motion carried.
- No. 588 – Policy BBBA - Board Member Qualifications
  - No. 589 – Policy EEAEA - Bus Driver Requirements, Training, and Responsibilities
  - No. 590 – Policy GCQF - Discipline, Suspension, and Dismissal of Professional Staff Members
  - No. 591 – Policy GDFA - Support Staff Qualifications and Requirements (Fingerprinting Requirements)
  - No. 593 – Policy IJJ - Textbook/Supplementary Materials Selection and Adoption
  - No. 595 – Regulation IKE-RB - Promotion and Retention of Students
  - No. 596 – Policy JFAA - Admission of Resident Students
  - No. 597 – Policy JFABC - Admission of Transfer Students (Academic Credit Transfer)
  - No. 598 – Policy JFB - Open Enrollment
  - No. 599 – Policy JL - Student Wellness
  - No. 600 – Policy KB - Parental Involvement in Education
  - No. 601 – Policy IJNDB – Use of Technology Resources in Instruction
- B. Motion by Mrs. Briceno, seconded by Mrs. Marchelli to approve the fiscal year 2017-2018 revenue budget. Vote was unanimous. Motion carried.
- C. Motion by Mr. Sunn, seconded by Mrs. Marchelli to approve the fiscal year 2017 K-3 Reading Annual Financial Report. Vote was unanimous. Motion carried.
- D. Motion by Mr. Sunn, seconded by Mrs. Marchelli to approve the fiscal year 2018 K-3 Reading Expenditure Budget. Vote was unanimous. Motion carried.
- E. Motion by Mr. Sunn, seconded by Mrs. Marchelli to approve the Principal Pay for Performance plan for the 2016-2017 school year. Vote was unanimous. Motion carried.
- Q. Is this the plan that was already in place?
  - A. This was the plan in place for 2015-2016.
  - Q. What plan was approved for the 2016-2017 school year?
  - A. We did not approve a plan for the 2016-2017.
  - Q. Is this something that Board has to approve every year?
  - A. Yes, the Board must approve all Pay for Performance Plans.
- F. Motion by Mr. Sunn, seconded by Mrs. Marchelli to approve the Principal Pay for Performance payout for the 2016-2017 school year. Vote was unanimous. Motion carried.
- Q. Is this for the payout for everybody?
  - A. No, It is for everyone that is listed.
  - Q. For the full amount?
  - A. Yes, It will be for the full amount.
- G. Motion by Mrs. Briceno, seconded by Mr. Sunn to approve the Interlocal agreement with Harris County Department of Education for participation of HCDE's Choice Partners purchasing cooperative to purchase STEM Lab equipment and supplies for Hurley Ranch. Vote was unanimous. Motion carried.
- Q. Is this for the 2018-2019 school year?
  - A. Yes, this is for the 2018-2019 school year.
  - Q. Is this just for Hurley Ranch?
  - A. Yes, Dos Rios already has a STEM Lab in place and we would like for Hurley Ranch to have one as well.

**XII. AGENDA ITEMS / PRESENTATION FOR FUTURE MEETINGS**

- A. October 12, 2017 study session for 2017-2018 Pay for Performance plans for Directors, Principals and Assistant Principals
- B. October 12, 2017 Student Services explanation of services to students
- C. October 12, 2017 Student Services update on General Education Intervention Team (GEIT)
- D. October 12, 2017 progress report on speech

**XIII. ADJOURNMENT**

Motion by Mr. Sunn, seconded by Mrs. Briceno, to adjourn the meeting at 6:00 p.m. Vote was unanimous. Motion carried.

  
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Mr. Delson Sunn, President of the Board

10/12/2017  
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Date