

**Governing Board
Regular Public Meeting Minutes
August 13, 2015**

- I. CALL TO ORDER:** The meeting was called to order by Mrs. Briceno, Board Member at 5:03 p.m.

Roll Call: Nubia Briceno, and Stacy Marchelli were in attendance. Delson Sunn was absent.

Administration Present:

Dr. James W. Rice, Superintendent

Susan O’Riely, Executive Director of Business

Carrie Brandon, Director of Student Services

Milton Collins, Dos Rios Principal

Adam Klingelhoets, Hurley Ranch Assistant Principal

Norma Pacheco, Human Resource Director

Melanie Block, Academic Services Director

Tommie Dyer, Hurley Ranch Principal

Dr. Dru Barisich, Dos Rios Assisnt Principal

Michael Welsh, Union Principal

II. ACTING PRESIDENT

Motion by Mrs. Marchelli, seconded by Mrs. Briceno to nominate Mrs. Briceno as the acting President for the meeting. Vote was unanimous. Motion carried.

III. ADOPTION OF AGENDA

Motion by Mrs. Briceno, seconded by Mrs. Marchelli to adopt the agenda. Vote was unanimous. Motion carried.

IV. PLEDGE OF ALLEGIANCE

V. SUPERINTENDENT TOP HAPPENINGS

Dr. James Rice, Superintendent presented the governing board with the top happenings around the district.

1. Hurley Ranch started its 7th grade program this year. We are pleased to report the program is running smoothly. They have a wonderful team that is working well with students and building a positive foundation for a successful middle school program. The 7th grade team has applied to be a part of the Valley Junior High Athletic Conference to play soccer, basketball, and softball/baseball.
2. The music program at Dos Rios is taking off and we have heard a lot of positive feedback from students and teachers about it. Ms. Estrada is offering an engaging program for students. This is a great example of how override funds are being used in the classroom.
3. The schools have added a New Parent Night this school year specifically for those parents that are new to the district. This is an opportunity for parents to learn about the programs offered at school and how the district team supports the schools. Union will hold their new parent night on August 18th from 6 p.m. to 7 p.m. and Hurley Ranch on August 20th from 6 p.m. to 7 p.m.
4. The Academic Services Department met with teachers on Tuesday, July 28, 2015, to review our new and improved curriculum maps. Teachers were thrilled to see their suggestions taken into action as they reviewed the map updates. These maps set the timelines, pace and flow of the standards to be taught for every grade level in all Arizona State Standards throughout the school

year. A difference in Union's maps as opposed to other districts, is the integration of our curriculum, assessment prompts for teachers, special education accommodations and recommendations for students, English language learner standards and vocabulary needs to meet the standards. These maps reflect the requests of our teachers and provide guidance as they teach students to be College and Career Ready.

5. Union Elementary School District was able to meet with all teachers in the district on Thursday, July 30 for a lesson objective training. We asked our teachers and ourselves how we know that students are demonstrating mastery of instructional concepts throughout the school day. We introduced the concept of learning checks throughout instructional time, monitoring and adjusting to ensure student mastery and working to avoid misconceptions. Our goal is to have students, teachers and any instructional staff know how students are performing based on student examples and responses throughout lessons being taught. Our teachers are working hard to reflect and ensure strong connections to standards, way to go staff.
6. Union Elementary School District was excited to hold a staff development for our instructional staff on Wednesday, August 12, 2015. Our teachers reviewed the writing process and utilized the writing rubrics to see how our students are able to perform the writing process without coaching or prompt. This information was valuable as teachers were able to analyze where students perform and think of future lessons that engage students in the writing process to prepare them for meeting their grade level standards.

Some of the best practices teachers were able to observe from Mrs. Nightingale was a new objective role out with Total Physical Response that included whole group responses with colored cards and justification of their responses; non-verbal whole group responses; Kagan structures with elbow partner; and small group work. We look forward to seeing these practices in our classrooms.

VI. PUBLIC COMMENTS-None

VII. INFORMATION ONLY ITEMS

A. Summary of Current Events

1. Norma Pacheco, Director of Human Resources and Melanie Block, Director of Academic Services gave a presentation on the technology plan for the district. The plan is based on the areas that teachers pointed out as needs for their classroom. They requested smart boards, laptop and tablets for students, desktop computers for their classrooms. The technology plan is based on the funds that would be received if the bond election in November passes.
2. The Business Services office received an award for Excellence in Financial Reporting for the 2014 school year. The award was presented to the Governing Board by Susan O'Rielly. She acknowledged the Business Services Department for their work. This is the third time the department has won this award.

VIII. ACTION ITEMS

1. **Consent Agenda Items**

Motion by Mrs. Briceno, seconded by Mrs. Marchelli to approve consent items A.

- A. Approval of Regular Public Meeting Minutes.
- B. Approval of Personnel Items as presented.
- C. Approval of Accounts Payable Vouchers

- D. Approval of Payroll Vouchers
- E. Approval of Student Activity Accounts
- F. Approval of Student Activity Accounts for End of Year 2014-2015
- G. Approval of Gifts and Donations
- H. Approval of Revision to District Bank Accounts for 2015-2016

Vote was unanimous. Motion carried

2. New Business

- A. Motion by Mrs. Briceno, seconded by Mrs. Marchelli to approve the Qualified Evaluators for the 2015-2016 school year. Per A.R.S. § 15-537, the Governing Board shall designate the qualified evaluators upon the recommendation of the Superintendent each school year. Per statute required training was completed by the evaluators: Dr. Dru Barisich, Melanie Block, Carrie Brandon, Milton Collins, Tommie Dyer, Adam Klingelhoets, Charity Nightingale-Horton, Michael Welsh, and Dr. James Rice. Vote was unanimous. Motion carried.
- B. Motion by Mrs. Briceno, seconded by Mrs. Marchelli to approve the Intergovernmental Agreement with Fowler Elementary School District. Per A.R.S. §15-342 and A.R.S. §15-11.952, the district may jointly enter into an intergovernmental agreement to jointly exercise powers common to both parties. Administration requested to enter into an intergovernmental agreement (IGA) with Fowler Elementary School District for shared Visual Impairment Services. The IGA was reviewed and signed by our attorney. Vote was unanimous. Motion carried.
- C. Motion by Mrs. Briceno, seconded by Mrs. Marchelli to table the agreement with Catholic Charities to provide Head Start services. Mrs. Marchelli stated a conflict of interest with the agreement and asked it to be tabled until another board member could vote on it. Vote was unanimous. Motion carried.
- D. Motion by Mrs. Marchelli, seconded by Mrs. Briceno to approve the revision to the Resolution for appointments of the Student Activity Treasurer and Assistant Student Activity Treasurers. This Resolution was brought forward to the Governing Board at the May 7, 2015 Governing Board meeting. The revision is necessary due to the appointment of Susan O’Rielly as the Executive Director of Business Services. Vote was unanimous. Motion carried.
- E. Motion by Mrs. Briceno, seconded by Mrs. Marchelli to approve the revision to the resolution for a credit card account at Alhambra Credit Union. The Governing Board approved the use of the account at the October 2012 Governing Board meeting. This Resolution was brought forward to the Governing Board at the May 7, 2015 Governing Board meeting. The revision is necessary due to the appointment of Susan O’Rielly as the Executive Director of Business Services. Vote was unanimous. Motion carried.
- F. Motion by Mrs. Briceno, seconded by Mrs. Marchelli to approve the revised salary schedule for fiscal year 2015-2016. The revised salary now includes Proposition 301 funds included in the base salary for teachers. The format of the schedules was also changed. Vote was unanimous. Motion carried.
- G. Motion by Mrs. Marchelli, seconded by Mrs. Briceno to approve the Architect Services Contract with CSHQA Architecture. The Governing Board approved the Request for Qualifications # 15-044 for Architect Services and CSHQA was the approved vendor. The Architect contract has been reviewed by our attorney and is ready to be ratified by the Governing Board. Vote was unanimous. Motion carried.

- H. Motion by Mrs. Briceno, seconded by Mrs. Marchelli to approve a personnel complaint be filed with the Arizona Department of Education against Special Education teacher, John Wilson, who cancelled his contract by email on August 3, 2015. Vote was unanimous. Motion carried.

IX. INFORMATION AND DISCUSSION ITEMS-None

X. INFORMATION ITEMS

- A. Requests for future agenda items.

XI. ADJOURNMENT

Motion by Mrs. Briceno, seconded by Mrs. Marchelli, to adjourn the Public Meeting at 5:33 p.m. Vote was unanimous. Motion carried.

Mr. Delson Sunn, President of the Board

Date

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