



**Governing Board
Regular Public Meeting Minutes
May 7, 2015**

- I. CALL TO ORDER:** The meeting was called to order by Mr. Sunn, Board Member at 4:30 p.m.

Roll Call: Delson Sunn, Nubia Briceno, and Stacy Marchelli were in attendance.

Administration Present:

Dr. James W. Rice, Superintendent

Norma Pacheco, Executive Director of Business

Milton Collins, Dos Rios Principal

Tommie Dyer, Hurley Ranch Principal

Dr. Mary Radcliffe, Human Resource Director

Melanie Block, Academic Services Director

Michael Welsh, Dos Rios Assistant Principal

Eric Atonna, Hurley Ranch Assistant Principal

- II. ADOPTION OF AGENDA**

Motion by Mrs. Brinceo, seconded by Mrs. Marchelli to adopt the agenda. Vote was unanimous. Motion carried.

- III. VOTE TO CONVENE TO EXECUTIVE SESSION**

Motion by Mr. Sunn, seconded by Mrs. Briceno to convene to an executive session at 4:31 p.m. to discuss the performance pay plan for the Superintendent, Dr. James Rice pursuant to A.R.S. § 38-431.03 subsections A, paragraph 1. Vote was unanimous. Motion carried.

- IV. VOTE TO RECONVENE PUBLIC MEETING**

Motion by Mrs. Briceno, seconded by Mrs. Marchelli to reconvene the public meeting at 5:05. Vote was unanimous. Motion carried.

- V. PLEDGE OF ALLEGIANCE**

- VI. SUPERINTENDENT TOP HAPPENINGS**

Dr. James Rice, Superintendent presented the governing board with the top happenings around the district.

1. On Wednesday, April 22, 2015 the annual district math challenge was held for students in grades 3rd - 6th. Dos Rios and Hurley Ranch schools had teams of students comprised of 3rd & 4th and 5th & 6th grade. The teams competed in 2 sessions the first session was 45 minutes of questions that required problem solving with multiple math standards encompassed in each question. The second session was a trivia section for 10 minutes where students were required to answer questions that represented math facts with conversions of measurement, number sense and numbers base ten.

The winning teams that will represent the Union Elementary School District at the regional competition are: 3rd & 4th grade at Dos Rios and 5th & 6th grade at Hurley Ranch.

Thank you to all of the students, teachers and parents that were a part of the math challenge. Our students engaged in higher level rigor questions in a collaborative setting, this was an excellent representation of the Arizona College Career Ready Standards.

Good luck Union School District students in the regional competition!

2. The district is holding its annual science fair today in the Union library. Projects from grade 3 to 8 competed at each school to win a place in the district wide science fair. Hurley Ranch and Dos Rios held their own science fair this week with a great turn out from students and their parents. The top 6 winners from the district fair will go on to represent the district in the regional science fair on May 15th.
3. Our Westside Impact Teachers of the Year, Jennifer Morley and Maria Pina were honored on Monday at the annual Teacher of the Year breakfast. Congratulations to both of them on receiving this award.
4. Union Elementary School District is proud to announce that our 8th grade students attending 9th grade next year have completed the advanced math test through Tolleson Union High School District, 92 students were tested; 6 students will be placed in advanced geometry, 55 students in algebra 2 and 31 students in algebra 1. This is an increase of students that participated from last year of 10%. Way to go Dos Rios 8th graders, we are excited to watch as you move forward in your educational career.
5. The Dos Rios 8th grade girls' softball team made it to the championship semi-finals on Tuesday, May 5th. Unfortunately the girls lost and won't be advancing on, however they played their hardest and ended the season with an impressive 7 and 3 season.
6. As part of the process of creating a comprehensive and long-term technology plan, a district technology vendor fair was held yesterday at the Hurley Ranch cafeteria. Four vendors brought in technology equipment for our staff and community to preview. Although, we did not have very many community members attend, all of our teachers attended and provided valuable input as to what types of technology equipment that like to incorporate into student learning.

VII. PUBLIC COMMENTS-None

VIII. NOTICE OF PUBLIC HEARING

Norma Pacheco, Executive Director of Business gave a presentation on the third revision to the 2014-2015 expenditure budget.

IX. INFORMATION ONLY ITEMS

A. Summary of Current Events

1. Dr. Rice gave a presentation on what would be funded by the possible bond election in November. The areas that would be funded by the bond are, new construction, remodeling, purchase school buses, instructional technology, and classroom furniture.

X. ACTION ITEMS

1. Consent Agenda Items

Motion by Mrs. Briceno, seconded by Mr. Sunn to approve consent items A-E.

- A. Approval of Regular Public Meeting Minutes.
- B. Approval of Personnel Items as presented.
- C. Approval of Accounts Payable Vouchers
- D. Approval of Payroll Vouchers
- E. Approval of Student Activity Accounts
- F. Approval of Gifts and Donations
- G. Approval of Resolution for the District Bank Accounts for 2015-2016
- H. Approval of Resolution for the Student Activity Fund for 2015-2016
- I. Approval of Resolution for the M&O Revolving Fund for 2015-2016

Vote was unanimous. Motion carried

Dr. Rice made special mention that in the consent agenda items, Dr. Dru Barisich and Adam Klingelhoets will fill the vacancy for Assistant Principal positions. Carrie Brandon will also be filling the position of Director of Student Services.

2. New Business

- A. Motion by Mr. Sunn, seconded by Mrs. Briceno to approve the request of qualifications #15-044 for Architect Services. A Request for Qualifications was issued on March 23, 2015, per Article 10. School District Procurement, R7-2-1117, Procurement of Specified Professional Services. Six firms responded. Responses were reviewed and three vendors were selected for the shortlist. The three shortlisted vendors presented to an evaluation panel on January 23, 2015. The evaluation panel consisted of Melanie Block, Michael Welsh, Jessica Penunuri, Daniel Moreno, Norma Pacheco, and Andrew Gillette, McCarthy Building Company. The committee is recommending that the Governing Board approve the award of RFQ #15-044 to the architect firm of CSHQA. The contract between Union Elementary School District and CSHQA will be reviewed by our attorney and brought back to the Governing Board for approval at a later date. Vote was unanimous. Motion carried.
- B. Motion by Mrs. Briceno, seconded by Mr. Sunn to approve the third revision to the fiscal year 2014-2015 district expenditure budget. Vote was unanimous. Motion carried.
- C. Motion by Mrs. Briceno, seconded by Mrs. Marchelli to approve the vendor contracts for the 2015-2016 fiscal year. Per article 10, School District Procurement, R7-2-1093, the district may enter into a multi-year term contract per Governing Board approval. The vendors listed below were previously procured using the formal procurement process. The following vendors were approved; RFP 13-036 Custodial Services – ABM Custodial Services, RFP 13-037 Audit Services – Heinfeld, Meech & Company, P.C., RFQ 13-035 District Fleet Tires - Phoenix Tires, RFQ 12-034 Pest Control Services - JCB Pest Control, RFQ 12-031 Job Order Contracts - Chasse Building Team, RFP 12-032 Photography Services - Duke Photography, RFQ 12-001 Electrician Services – My Pro Electric, RFQ 12-028 Outsourced Plumbing - A.T. Louis, RFQ 12-029 Waste Services - Waste Management. Vote was unanimous. Motion carried.
- D. Motion by Mr. Sunn, seconded by Mrs. Marchelli to approve the intergovernmental agreement with Avondale Elementary School District for the special education services in the EDP setting through its STAR Academy Program. Vote was unanimous. Motion carried.
- E. Motion by Mrs. Briceno, seconded by Mr. Sunn to approve the resolution for the Maricopa County Superintendent of Schools to act as the Chief Disbursing Office for the garnishment of employee wages. The Maricopa County Superintendent of Schools office processes all paychecks for district employees. Upon an issuance of a court-ordered levy of wages, the Superintendent of Schools Office could proceed with processing the court-ordered levy without interruption of payroll processing and check issuance. This is an annual resolution that is brought forward to the Governing Board each fiscal year. Vote was unanimous. Motion carried.
- F. Motion by Mrs. Briceno, seconded by Mrs. Marchelli to approve the resolution for appointments for the student activity treasurer and assistant student activity treasurer for fiscal year 2015-2016. The student activity treasurer are Norma Pacheco, and assistant student activity treasurers are, Milton Collins, Tommie Dyer, and Michael Welsh. This is an annual resolution brought to the Governing Board each fiscal year. Vote was unanimous. Motion carried.
- G. Motion by Mrs. Marchelli, seconded by Mr. Sunn to approve the credit card account with Alhambra Credit Union. The governing board approved the use of the account at the October, 2012 meeting. Vote was unanimous. Motion carried.

- H. Motion by Mr. Sunn, seconded by Mrs. Briceno to approve the resolution for the Governing Board to sign vouchers between board meetings. Administration requested that the Governing Board approve signing Payroll and Expense vouchers between board meetings and resolves to ratify expenditures at the next regularly scheduled board meeting. This is required by the Office of the County School Superintendent who process our checks. The approval would allow the district to continue processing Payroll and Expense Vouchers on a timely basis. This is an annual resolution that is brought forward to the Governing Board each fiscal year. Vote was unanimous. Motion carried.

XI. INFORMATION AND DISCUSSION ITEMS-None

XII. INFORMATION ITEMS

- A. Requests for future agenda items.

A special board meeting will be held on Tuesday, May 26th to adopt the 2015-2016 fiscal year expenditure budget. The meeting originally scheduled for June 18th has been moved to June 11th.

XIII. ADJOURNMENT

Motion by Mr. Sunn, seconded by Mrs. Marchelli, to adjourn the Public Meeting at 5:30 p.m. Vote was unanimous. Motion carried.

Mr. Delson Sunn, President of the Board

Date